

**OBSERVER FORUM REVIEW OF THE RIGHTS
ALLOCATION PROCESS FOR SMALL-SCALE
FISHERIES PERMITS**

MASTER REPORT

FINAL REPORT
REVISION 00

MARCH 2023



**forestry, fisheries
& the environment**

Department:
Forestry, Fisheries and the Environment
REPUBLIC OF SOUTH AFRICA



EXECUTIVE SUMMARY

The below table indicates on a high-level how each part of the process scored for this area. Detailed information for each part of the process can be found in the annexure below.

LOCATION	AREA 05
MOBILISATION COMPLIANCE RATING	56%
DISTRIBUTION COMPLIANCE RATING	0%
CATCH - ALL COMPLIANCE RATING	100%
MOBILISATION FOR RECEIPTING COMPLIANCE RATING	100%
RECEIPTING COMPLIANCE RATING	80%
VERIFICATION COMPLIANCE RATING	92%
AVERAGE COMPLIANCE RATING	71%

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GLOSSARY OF TERMS AND ABBREVIATIONS

CBO	Community Bases Organisation
SSFM	Small-Scale Fisheries Management
RoD	Reason of Decision
DFFE	Department of Forestry, Fisheries, and the Environment
SP	Service Provider
SSF	Small Scale Fisheries
SE	Stakeholder Engagement
Comms	Communications

1 INTRODUCTION

This chapter will be presented in the following sections:

- Background
- Purpose of the report
- Structure of the report

1.1 BACKGROUND

In 2016, the former Department of Agriculture, Forestry and Fisheries verified approximately eight thousand four hundred eighty-eight individuals in fishing communities that expressed interest in small-scale fishery. There after the Department declared two thousand eight, hundred two individual's small-scale fishers. However, after the announcement of declared small-scale fishers, the Department received several complaints implying that the process followed in Western Cape was unjust and not transparent. The Minister of Forestry, Fisheries and the Environment, Ms. Barbara Creecy ("the Minister") engaged with various fishing communities and other fisheries stakeholders in Western Cape to note the challenges faced by fishers and to respond the concerns raised by the fishers. The fishers showed unhappiness about the entire process in the Western Cape. Subsequently to that, the Department decided to launch an audit on the entire process of verifying and registering fishers in Western Cape. The findings proved that the process in the Western Cape was ambiguous, unfair, and not transparent and thereby recommended that the Minister should start the process afresh.

The audit report further concluded that the verification criteria used was not in line with the Small-Scale Fisheries Policy, the verification form was ambiguous, the community panel members excluded fishers unfairly and deliberately, officials assessing verification information were not consistent, the service provider did not capture information correctly and the process followed for WC was wholly inadequate and unfair. Furthermore, the audit report concluded that the criteria on the verification form was not clear for fishers to understand. The verification form allowed for inconsistent information and confusion to fishers who were completing the form without assistance. The Criteria (SSF Regulation 4 (1)) were not defined hence a possibility of ambiguity. In redoing the process, the Department is determined to ensure consistency; hence, the appointment of an observer committee, which will include the recognised Community Based Organisations (CBOs).

This project involves the observation of the mobilisation, distribution, receipting and verification processes of Small-Scale Fishers in the Western Cape. The purpose of the observer forum is to observe that all processes are adhered to in the manner outlined in the implementation plan. The implementation plan with an additional checklist can be found below.

Delta Built Environment Services (Delta BEC) was appointed to ensure the management of the observer committee as well as the documentation, processing and reporting on any documentation that emanates from the observer committee's duties.

1.2 PURPOSE OF REPORT

This report aims to give the reader feedback as to how well the Department of Forestry, Fisheries and the Environment did with following the due procedure set out to fairly issue individuals with small-scale fishing permits. The high-level process that was followed is as follows:

- Step 1: Mobilisation
- Step 2: Distribution
- Step 3: Catch-All Distribution
- Step 4: Mobilisation for Receipting
- Step 5: Receipting
- Step 6: Verification (3 Phases)

Step 3 and 4 was not part of the original process, these processes were added after step 2 by DFFE as a necessity. The catch-all distribution phase was implemented as DFFE noticed that the number of fishers who collected forms was a lot lower than initially anticipated. The mobilisation for receipting phase was brought in by DFFE for two reasons, firstly DFFE wanted to give the fishers who collected during the catch-all phase additional time to get their documentation in order, and secondly because the fisher representative organisations requested additional time for the fishers to collate their documentation.

Delta BEC is not employed to observe the appeals and final list announcement process. The appeals process will be handled by an external department, once the appeals process has run its course the final list will be announced.

The report will include the purpose of each stage, methodology, types of data collected and summaries of the results from the days observed, detailed checklists and photo evidence will be included as appendices.

1.3 STRUCTURE OF REPORT

The report comprises the following sections:

- Section 2: Approach
- Section 3: Mobilisation
- Section 4: Distribution
- Section 5: Receipting
- Section 6: First Phase – Assessment Team
- Section 7: Second Phase – Moderation Team
- Section 8: Third Phase – Quality Team

2 APPROACH

The difficulty that faces the observer forum is that the members reside all over the Western cape and do not have access to office space, furthermore the availability of the observers posed a risk as many of the observers are also fishers and therefore cannot commit to full time observing. The solution implemented is one that uses WhatsApp to administer the checklist questions to the observer on the day of observation. Delta BEC asked the observers a variety of questions throughout the day, to which the relevant observers responded and provided relevant proof for the questions asked. All these conversations and proof received is presented in this report.

3 MOBILISATION

The mobilisation phase of the process refers to the phase where the local fisherman interested in obtaining fishing rights is notified with that the distribution phase (further detailed in section 4) will commence. This communication is done via posters, bulk SMSs and radio broadcasts.

This chapter is detailed in the following sections:

- Overview
- Criteria to be met for distribution to be successful
- Data collected.

3.1 OVERVIEW

The table below presents the findings for the planned start date and the actual start date and elaborates on the observer responsible for this location with his/her comments.

Table 3-1: Mobilisation - Planned start vs Actual start

ITEM	DESCRIPTION
Venue	Saxon Sea Civic
Planned Start Date	12 September 2022
Actual Start date	12 September 2022, this date is not definite as the DFFE issue Delta BEC with information retrospectively, this date was deduced by looking at the file name of the photo provided. The photo file name is "IMG-20220912-WA0066 Atlantis SAPS".
Data collector	DFFE – No specific person from DFFE observed on the day, the information was received in bulk through Sindisa Sigam.
Effect on applicants	The applicants were given one less day to prepare to be at the distribution phase.
Additional Comments	No observer forum had been formed by the time DFFE commenced with mobilisation, therefore, all mobilisation information was received from DFFE officials through pictures which they downloaded from their WhatsApp group chat.

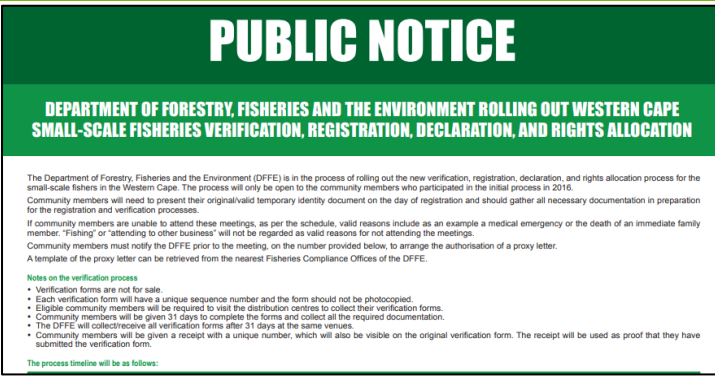
3.2 CRITERIA TO BE MET TO BE SUCCESSFUL


This section presents the posters put up, SMSs sent, and radio broadcasts made by DFFE to communicate the initial timelines to the fishers.

3.2.1 POSTER

The posters were put up at various locations in the vicinity of the main centre where fishers could clearly see them. The posters below (Table 3-2) were also made available online through the DFFE website.

Table 3-2: Mobilisation – Poster criteria to be met

#	CRITERIA TO BE MET	YES/NO																																																																																																																																																													
1	Have posters been designed with the following information:		 <p>PUBLIC NOTICE</p> <p>DEPARTMENT OF FORESTRY, FISHERIES AND THE ENVIRONMENT ROLLING OUT WESTERN CAPE SMALL-SCALE FISHERIES VERIFICATION, REGISTRATION, DECLARATION, AND RIGHTS ALLOCATION</p> <p>The Department of Forestry, Fisheries and the Environment (DFFE) is in the process of rolling out the new verification, registration, declaration, and rights allocation process for the small-scale fishers in the Western Cape. The process will only be open to the community members who participated in the initial process in 2016. Community members will need to present their original/valid temporary identity document on the day of registration and should gather all necessary documentation in preparation for the registration and verification processes.</p> <p>If community members are unable to attend these meetings, as per the schedule, valid reasons include as an example a medical emergency or the death of an immediate family member. "Fishing" or "attending to other business" will not be regarded as valid reasons for not attending the meetings. Community members must notify the DFFE prior to the meeting, on the number provided below, to arrange the authorisation of a proxy letter. A template of the proxy letter can be retrieved from the nearest Fisheries Compliance Offices of the DFFE.</p> <p>Notes on the verification process</p> <ul style="list-style-type: none"> • Verification forms are not for sale. • Each verification form will have a unique sequence number and the form should not be photocopied. • Eligible community members will be required to visit the distribution centres to collect their verification forms. • Community members will be given 31 days to complete the forms and collect all the required documentation. • The DFFE will collect/retrieve all verification forms after 31 days at the same venues. • Community members will be given a receipt with a unique number, which will also be visible on the original verification form. The receipt will be used as proof that they have submitted the verification form. <p>The process timeline will be as follows:</p>																																																																																																																																																												
1.1	<ul style="list-style-type: none"> • Visitation schedule 	Yes																																																																																																																																																													
1.2	<ul style="list-style-type: none"> • Location of the venues 	Yes																																																																																																																																																													
1.3	<ul style="list-style-type: none"> • Dates and times for distribution and receipting 	Yes																																																																																																																																																													
1.4	<ul style="list-style-type: none"> • Documents required for registration 	Yes	<table border="1"> <thead> <tr> <th colspan="6">WEST COAST REGION</th> </tr> <tr> <th>COMMUNITY</th> <th>VENUE</th> <th>ESTIMATED MOBILISATION DATE</th> <th>ESTIMATED DISTRIBUTION DATE</th> <th>DFFE COLLECTION DATE</th> <th>REGISTRATION TIME</th> </tr> </thead> <tbody> <tr> <td>Ebenhaasar</td> <td>Ebenhaasar Community Centre</td> <td>19 September 2022</td> <td>3 October 2022</td> <td>7 November 2022</td> <td>09:00-16:00</td> </tr> <tr> <td>Lutzville</td> <td>Lutzville</td> <td>19 September 2022</td> <td>3 October 2022</td> <td>7 November 2022</td> <td>09:00-16:00</td> </tr> <tr> <td>Papendorp</td> <td>Papendorp Church Centre</td> <td>19 September 2022</td> <td>4 October 2022</td> <td>8 November 2022</td> <td>09:00-16:00</td> </tr> <tr> <td>Leipolville</td> <td>Leipolville Church Hall</td> <td>19 September 2022</td> <td>6 October 2022</td> <td>10 November 2022</td> <td>09:00-16:00</td> </tr> <tr> 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Langebaan	Langebaan Thusong Centre	19 September 2022	7 October 2022	11 November 2022	09:00-16:00																																																																																																																																																										
Yzerfontein	Yzerfontein Community Hall	14 September 2022	28 September 2022	2 November 2022	09:00-16:00																																																																																																																																																										
Darling	Darling Community Hall	12 September 2022	27 September 2022	1 November 2022	09:00-16:00																																																																																																																																																										
Mame	Mame Moravian Church Hall	12 September 2022	27 September 2022	1 November 2022	09:00-16:00																																																																																																																																																										
Blouberg	Melkbos Country Club	12 September 2022	26 September 2022	31 October 2022	09:00-16:00																																																																																																																																																										
Allantis	Saxon Sea Civic Centre	12 September 2022	26 September 2022	31 October 2022	09:00-16:00																																																																																																																																																										
1.5	<ul style="list-style-type: none"> • That forms are free 	Yes																																																																																																																																																													

#	CRITERIA TO BE MET	YES/NO	
2	Were the posters put up at the venue and other locations as stated?	N/A	 <p>This image was supplied retrospectively by DFFE and has been placed here under the assumption that they have supplied the correct image</p>
3	Were the posters put up 2 weeks prior to the distribution phase date?	N/A	

3.2.2 BULK SMS'S

The SMSs were meant to be broadcast to let fishers know about the distribution and receipting process that will take place in the community. The below table indicates the criteria which the DFFE needs to meet to prove that the SMSs were sent and that the correct information was shared.

Table 3-3: Mobilisation - Bulk SMS's criteria to be met

	CRITERIA TO BE MET	YES/NO
1	Have SMSs been sent with the following information:	
1.1	• Visitation schedule	No
1.2	• Location of the venues	No
1.3	• Dates and times for distribution and receipting	No
1.4	• Documents required for registration	No
1.5	• That forms are free	No

	CRITERIA TO BE MET	YES/NO
2	Was proof provided that the SMS's were sent to the applicants of the area?	No

3.2.3 RADIO BROADCAST

The radio message was to be broadcast to let fishers know about the distribution and receipting process that will take place in the community. The below table indicates the criteria which the DFFE needs to meet to prove that the radio broadcast was made and that the correct information was shared.

Table 3-4: Mobilisation - Radio broadcast criteria to be met

	CRITERIA TO BE MET	YES/NO
1	Radio broadcast communicated the following:	
1.1	<ul style="list-style-type: none"> • Visitation schedule 	No
1.2	<ul style="list-style-type: none"> • Location of the venues 	No
1.3	<ul style="list-style-type: none"> • Dates and times for distribution and receipting 	No
1.4	<ul style="list-style-type: none"> • Documents required for registration 	No
1.5	<ul style="list-style-type: none"> • That forms are free 	No
2	Was a copy of the broadcast message provided?	No
3	Was a letter from the radio station provided stating the dates the message aired?	No
4	Is there correspondence from DFFE to the radio stations?	No

3.3 DATA COLLECTED:

This section presents the evidence collected in the form of photos and letters from various service providers.

Table 3-5: Mobilisation - Data collected

DATA COLLECTED	YES/NO
Observer forum feedback forms	No
Letters from various service providers	No

3.3.1 OBSERVER FORUM FEEDBACK FORMS

The observer forum had not yet been established when DFFE commenced with the mobilisation phase. The DFFE noted that they are comfortable to commence with mobilisation without the observer forum present and opted to provide the proof themselves. Due to this no observer forum feedback forms were generated.

3.3.2 LETTERS FROM VARIOUS SERVICE PROVIDERS

Delta BEC requested the DFFE to submit letters from the service providers of the radio station and the SMS broadcasting; these letters will serve as proof of services rendered in a certain area on a certain date and convey the relevant information. This would assist DFFE in providing evidence that protocol was followed, as the observer forum was not established by the time these services were to be rendered.

The DFFE has not retrospectively provided Delta BEC with letters or correspondence from various service providers as proof of sending out SMSs and broadcasting on the radio.

4 DISTRIBUTION

The distribution phase of the process refers to the distribution of application forms to the interested fishers who wish to obtain small-scale fishing licenses. The distribution of the licenses is limited to the applicants who applied for fishing licenses during the 2016 process. This chapter of the reports details the findings from observing the process under the following sections:

- Overview
- Criteria to be met for distribution to be successful
- WhatsApp Messages

4.1 OVERVIEW

The table below presents the findings for the planned start date and the actual start date of the distribution process and elaborates on the observer responsible for this location with his/her comments.

Table 4-1: Distribution - Planned start vs Actual start

ITEM	DESCRIPTION
Venue	Saxon Sea Civic Centre
Planned Start Date	26/09/2022
Actual Start Date	N/A
Data collector	N/A
Effect on applicants	N/A
Additional Comments	The information above could not be collected as there was no observer present. There were no observers available to observe at this venue.

4.2 CRITERIA TO BE MET FOR DISTRIBUTION TO BE SUCCESSFUL

This section presents the questions that would have been asked to the observers via WhatsApp.

Table 4-2: Distribution -Criteria to be met

#	CRITERIA TO BE MET	WHATSAPP EVIDENCE (YES/NO)	PHOTO EVIDENCE
1	Did the DFFE arrange a venue and date for the collection of verification forms?	N/A	N/A
2	Did the venue open on time?	N/A	N/A
3	Has an attendance register been signed by all parties including the observer forum?	N/A	N/A
4	On the date of verification form collection, did the DFFE members explain to fishers how to fill in the forms?	N/A	N/A
5	On the date of verification form collection, did the DFFE members explain to fishers that forms can be filled in on the day of verification?	N/A	N/A

The required information above could not be collected due to no observer being available to observe. If any information is required for the above-mentioned venue, then it will need to be sourced through the DFFE team and Stowie-M.

4.3 WHATSAPP MESSAGES

No WhatsApp information could be collected due to no observer being available to observe. If any information is required for the above-mentioned venue, then it will need to be sourced through the DFFE team and Stowie-M.

5 CATCH-ALL DISTRIBUTION

During the distribution phase DFFE noted that the number of forms collected were low compared to the number of applicants from 2016. The DFFE noted that this was due to varying reasons but wanted to give fishers another chance to collect. As a result, DFFE ran a second distribution phase, this distribution phase did not go to each venue, but went to central venues in the larger regions where fishers from surrounding areas could collect their forms. The dates of this process were advertised via SMS's. This chapter of the reports detail the findings from observing the process under the following sections:

- Overview
- Criteria to be met for distribution to be successful
- Data collected

5.1 OVERVIEW

The table below presents the findings for the venue, date, and data collector of the catch-all distribution process.

Table 5-1: Catch-All Distribution - Date and Venue

ITEM	DESCRIPTION
Venue	Foretrust Building – DFFE offices
Date	17 October 2022
Data Collection	Grace Adams – Observer Forum

5.2 CRITERIA TO BE MET FOR CATCH-ALL DISTRIBUTION TO BE SUCCESSFUL

This section presents the questions asked to the observers via WhatsApp and captures their responses in a table format.

Table 5-2: Distribution -Criteria to be met

#	CRITERIA TO BE MET	WHATSAPP EVIDENCE (YES/NO)	PHOTO EVIDENCE
1	Did the DFFE arrange a venue and date for the collection of verification forms?	Yes	
2	Did the venue open on time?	Yes	As above in item 1 and as per the WhatsApp conversation in section 5.3
3	Has an attendance register been signed by all parties including the observer forum?	Yes	

#	CRITERIA TO BE MET	WHATSAPP EVIDENCE (YES/NO)	PHOTO EVIDENCE
4	On the date of verification form collection, did the DFFE members explain to fishers how to fill in the forms?	Yes	
5	On the date of verification form collection, did the DFFE members explain to fishers that forms can be filled in on the day of verification?	Yes	

5.3 WHATSAPP MESSAGES

A WhatsApp group was created specifically for the Sharon Assembly of God to report on the observations made during the day of the catch-all distribution process. The conversations held on the WhatsApp group is presented below, indicating the correspondence received from the observer for the distribution process.

Table 5-3: Catch-All Distribution - WhatsApp messages

2022/10/17, 08:49 - Messages and calls are end-to-end encrypted. No one outside of this chat, not even WhatsApp, can read or listen to them. Tap to learn more.

2022/10/17, 08:49 - You created group "Fortrust Building"

2022/10/17, 08:56 - Zukiswa - Delta BEC: Good Morning *Grace* , this group will be used for communication regarding this venue *Fortrust Building* , and the distribution process taking place here today. We will be asking a series of *Yes/No* questions, please answer them accordingly. In between the questions we will be asking for photos and be giving space to raise concerns, please answer these questions when prompted.

2022/10/17, 08:56 - Zukiswa - Delta BEC: Are you at the venue?

2022/10/17, 08:58 - Grace Millicent joined using your invite

2022/10/17, 09:15 - Fritz - Delta BEC: Please give Grace a call, or go to where the process is to see if she is there

2022/10/17, 09:16 - Zukiswa - Delta BEC: Grace was here by us at 6th floor... she will respond. I did call her

2022/10/17, 09:20 - Grace Millicent: Good day Fritz I am here

2022/10/17, 09:21 - Grace Millicent: I was on 3rd and 6th floor.

2022/10/17, 09:21 - Zukiswa - Delta BEC: Good Morning *Grace* , this group will be used for communication regarding this venue *Fortrust Building* , and the distribution process taking place here today. We will be asking a series of *Yes/No* questions, please answer them accordingly. In between the questions we will be asking for photos and be giving space to raise concerns, please answer these questions when prompted.

2022/10/17, 09:21 - Zukiswa - Delta BEC: Are you at the venue?

2022/10/17, 09:22 - Grace Millicent: Yes

2022/10/17, 09:26 - Zukiswa - Delta BEC: Please send a photo

2022/10/17, 09:52 - Grace Millicent: IMG-20221017-WA0001.jpg (file attached)

2022/10/17, 09:52 - Grace Millicent: IMG-20221017-WA0003.jpg (file attached)

2022/10/17, 09:53 - Grace Millicent: I don't get signal inside

2022/10/17, 10:06 - Grace Millicent: IMG-20221017-WA0005.jpg (file attached)

2022/10/17, 10:07 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question? Yes or No

2022/10/17, 10:08 - Grace Millicent: No

2022/10/17, 10:10 - Zukiswa - Delta BEC: Did the DFFE arrange a venue and date for the collection of verification forms? Yes or No

2022/10/17, 10:11 - Grace Millicent: Yes

2022/10/17, 10:13 - Zukiswa - Delta BEC: Please send a photo

2022/10/17, 10:16 - Grace Millicent: IMG-20221017-WA0006.jpg (file attached)

2022/10/17, 10:16 - Grace Millicent: IMG-20221017-WA0007.jpg (file attached)

2022/10/17, 10:21 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question? Yes or No

2022/10/17, 10:23 - Grace Millicent: No

2022/10/17, 10:34 - Zukiswa - Delta BEC: Did the process commence on time? Yes or No

2022/10/17, 10:36 - Grace Millicent: Yes

2022/10/17, 10:36 - Zukiswa - Delta BEC: Please send a photo

2022/10/17, 10:37 - Grace Millicent: IMG-20221017-WA0008.jpg (file attached)

2022/10/17, 10:41 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question? Yes or No

2022/10/17, 10:45 - Grace Millicent: No

2022/10/17, 10:56 - Zukiswa - Delta BEC: Has the attendance register been signed by all parties including the observer forum? Yes or No

2022/10/17, 10:58 - Grace Millicent: Yes

2022/10/17, 11:12 - Zukiswa - Delta BEC: Please send a photo

2022/10/17, 11:22 - Grace Millicent: IMG-20221017-WA0009.jpg (file attached)

2022/10/17, 11:22 - Grace Millicent: IMG-20221017-WA0012.jpg (file attached)

2022/10/17, 11:22 - Grace Millicent: IMG-20221017-WA0010.jpg (file attached)

2022/10/17, 11:22 - Grace Millicent: IMG-20221017-WA0011.jpg (file attached)

2022/10/17, 11:24 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question? Yes or No

2022/10/17, 11:24 - Grace Millicent: No

2022/10/17, 11:31 - Zukiswa - Delta BEC: Does the department have a list with all the names of all the fisher's from 2016? And are verification forms being handed out to the fisher's on the list? Yes or No

2022/10/17, 11:32 - Grace Millicent: No

2022/10/17, 12:27 - Zukiswa - Delta BEC: Please send a photo

2022/10/17, 13:02 - Grace Millicent: This message was deleted

2022/10/17, 13:03 - Grace Millicent: This message was deleted

2022/10/17, 13:23 - Grace Millicent: Everyone that applied are not on this list that I send. Successful and unsuccessful. But those that applied came and fetch a form.

2022/10/17, 13:38 - Zukiswa - Delta BEC: Does the department have a list with all the names of all the fisher's from 2016? And are verification forms being handed out to the fisher's on the list? Yes or No

2022/10/17, 13:39 - Grace Millicent: IMG-20221017-WA0012.jpg (file attached)

2022/10/17, 13:39 - Zukiswa - Delta BEC: Please send a photo

2022/10/17, 13:40 - Zukiswa - Delta BEC: Yes or No

2022/10/17, 13:43 - Grace Millicent: Yes

2022/10/17, 13:43 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question? Yes or No

2022/10/17, 13:44 - Grace Millicent: No

2022/10/17, 13:47 - Zukiswa - Delta BEC: On the date of verification form collection, did the DFFE member's explain to fishers how to fill in the forms? Yes or No

2022/10/17, 13:48 - Grace Millicent: Yes

2022/10/17, 13:48 - Zukiswa - Delta BEC: Please send a photo

2022/10/17, 13:49 - Grace Millicent: IMG-20221017-WA0014.jpg (file attached)

2022/10/17, 13:49 - Grace Millicent: IMG-20221017-WA0015.jpg (file attached)

2022/10/17, 13:50 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question? Yes or No

2022/10/17, 13:50 - Grace Millicent: No

2022/10/17, 13:53 - Zukiswa - Delta BEC: On the date of verification form collection, did the DFFE member's explain to fishers that forms can be filled in on the day of verification? Yes or No

2022/10/17, 13:53 - Grace Millicent: Yes

2022/10/17, 13:53 - Zukiswa - Delta BEC: Please send a photo

2022/10/17, 13:55 - Grace Millicent: IMG-20221017-WA0016.jpg (file attached)


2022/10/17, 13:55 - Zukiswa - Delta BEC: Are there any further comments or concerns regarding the above question? Yes or No

2022/10/17, 13:55 - Grace Millicent: No

2022/10/17, 13:58 - Zukiswa - Delta BEC: IMG-20221007-WA0115.jpg (file attached)

Hi Grace if there are any changes throughout the day, kindly inform us

2022/10/17, 13:59 - Zukiswa - Delta BEC: That's the end of the session..thank you so much for taking part in the data collection process.

2022/10/17, 14:05 - Grace Millicent: 

6 MOBILISATION FOR RECEIPTING

During the distribution phase, the DFFE noted that they got multiple requests from fisher Non-profit Organisation's (NPO) to extend the time between the distribution and receipting dates. The NPOs noted that the fishers required more time to get their supporting documentation together. DFFE agreed to push the receipting dates out and, in turn, proceeded to arrange a mobilisation for receipting process. The mobilisation for the receipting process included going to the venues and putting up posters that advertised the new dates for the receipting process.

Delta BEC was put on WhatsApp groups with DFFE members who would send photos of the posters at the venues as evidence that it has been put up.

6.1 OVERVIEW

The table below presents the findings for the venue, the originally planned start date and the updated planned start date of the mobilisation for the receipting process.

Table 6-1: Mobilisation for Receipting - Overview of the process

ITEM	DESCRIPTION
Venue	Saxon Sea Primary School all
Date new poster was put up	24/11/2022
Original Planned Start Date	31/10/2022
Updated Planned Start Date	06/12/2022

6.2 NEW POSTER

The below poster (Figure 6-1) is the new poster that advertised the updated date that receipting will take place. Figure 6-1 shows the digital poster, whereas Figure 6-2 shows the physical poster in the areas.

WEST COAST REGION				WEST COAST REGION			
COMMUNITY	VENUES	RECEIPTING DATES (05 - 15 DECEMBER 2022)	TIME	COMMUNITY	VENUES	RECEIPTING DATES (05 - 15 DECEMBER 2022)	TIME
Ebenhaezer	Ebenhaezer Community Centre	12 December 2022	09:00-16:00	Saldanha Diaz Vile	White City Multi-purpose centre		
Lutzville				Hopefield	Hopefield Community Hall	08 December 2022	09:00-16:00
Papendorp	Papendorp Church Hall	13 December 2022	09:00-16:00	Langebaan	Langebaan Thusong Centre	07 December 2022	09:00-16:00
Graatwater	Leipollville Church Hall	15 December 2022	09:00-16:00	Yzerfontein	Yzerfontein Community Hall	07 December 2022	09:00-16:00
Leipollville				Darling	Darling Community Hall	09 December 2022	09:00-16:00
Doring Bay	Miriam Owies Hall	14 December 2022	09:00-16:00	Mamre	Mamre Maravian Church Hall	06 December 2022	09:00-16:00
Lamberts Bay	Don Burrell Hall	12 December 2022	09:00-16:00	Blouberg	Melkbos Country Club	06 December 2022	09:00-16:00
Blands Bay	Blands Bay Community Hall	13 December 2022	09:00-16:00	Atlantis	Saxon Sea Primary School Hall	06 December 2022	09:00-16:00
Veldrift	Noordhoek Civic	14 December 2022	09:00-16:00				
Vredenberg	Witteklip Community Hall	15 December 2022	09:00-16:00				
Sandy Point	St Helena Bay Community Hall	13 December 2022	09:00-16:00				
Stompneus Bay/Duykers Island/Columbine							
Sleenberg Cove	Sleenberg Cove Community Hall	13 December 2022	09:00-16:00				
Laingville/West Point	Laingville Sports Club house	14 December 2022	09:00-16:00				
Patemoster	Patemoster Community Hall	15 December 2022	09:00-16:00				
Saldanha (white city)		08 December 2022	09:00-16:00				

For more information, please contact: 021 402 3614.

Figure 6-1: Mobilisation for Receipting – New poster

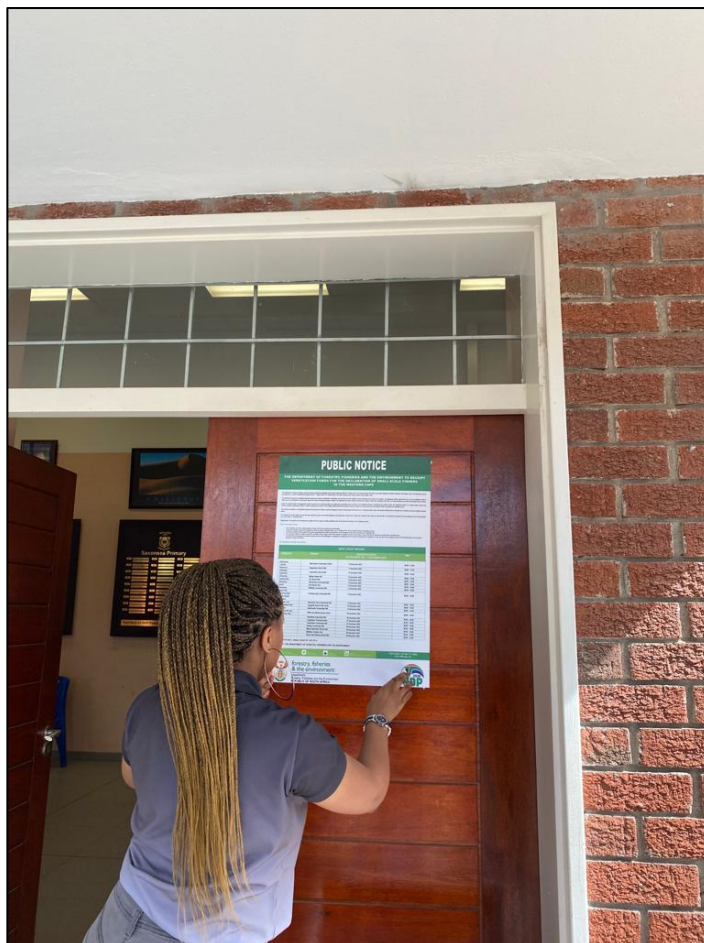


Figure 6-2: Mobilisation for Receipting – Poster at venue

7 RECEIPTING

7.1 OVERVIEW

The table below presents the findings for the planned start date and the actual start date and elaborates on the observer responsible for this location with his/her comments.



Table 7-1: Receipting - Planned start vs Actual start



ITEM	DESCRIPTION
Venue	Saxon Sea Primary School all
Original Planned Start Date	31/10/2022
Updated Planned Start Date	06/12/2022
Actual Start Date	06/12/2022
Data collector	Uzubenathi Dukuza – DFFE
Effect on applicants	<p>The project is delayed according to the original start date which means that the applicants will have to wait longer to know the outcome of the process and whether they will be receiving a permit.</p> <p>The delay was caused by fisher representing organisations requesting to have more time for the fishers to fill in the forms.</p>
Additional Comments	<p>Due to the fisher organisations requests to move the receipting dates later, DFFE implemented a mobilisation for the receipting process whereby they went to the area and put-up new posters indicating the new dates. The above "Updated Start Date" refers to the new start date according to the updated dates.</p>

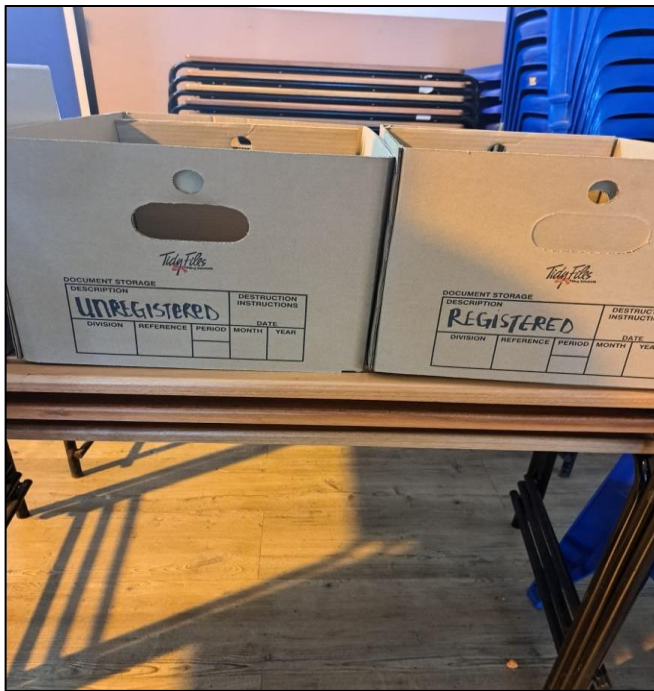
7.2 CRITERIA TO BE MET FOR RECEIPTING TO BE SUCCESSFUL


This section presents the questions asked to the observers via WhatsApp and captures their responses in a table format.


Table 7-2: Receipting - Criteria to be met


#	CRITERIA TO BE MET	WHATSAPP EVIDENCE (YES/NO)	PHOTO EVIDENCE																																																																																																																														
1	Was the venue opened at 08:30?	No	N/A																																																																																																																														
2	Is there an attendance register for the DFFE team and observer forum?	Yes	 <table border="1"> <thead> <tr> <th>NAME</th> <th>DATE</th> <th>COMPANY</th> <th>SIGNATURE</th> </tr> </thead> <tbody> <tr> <td>VELIBENATHI DUKUZU</td> <td>06/12/2022</td> <td>DFFE</td> <td>[Signature]</td> </tr> <tr> <td>ATHA NDIE NTJABE</td> <td>06/12/2022</td> <td>DFFE</td> <td>[Signature]</td> </tr> <tr> <td>PEARL PETERSEN</td> <td>06/12/2022</td> <td>STOWIE M</td> <td>[Signature]</td> </tr> <tr> <td>MKHANISI PHILLIPS</td> <td>06/12/2022</td> <td>STOWIE M</td> <td>[Signature]</td> </tr> <tr> <td>NONTONGO NKOMO</td> <td>06/12/2022</td> <td>STOWIE M</td> <td>[Signature]</td> </tr> </tbody> </table>	NAME	DATE	COMPANY	SIGNATURE	VELIBENATHI DUKUZU	06/12/2022	DFFE	[Signature]	ATHA NDIE NTJABE	06/12/2022	DFFE	[Signature]	PEARL PETERSEN	06/12/2022	STOWIE M	[Signature]	MKHANISI PHILLIPS	06/12/2022	STOWIE M	[Signature]	NONTONGO NKOMO	06/12/2022	STOWIE M	[Signature]																																																																																																						
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NONTONGO NKOMO	06/12/2022	STOWIE M	[Signature]																																																																																																																														
3	Have you signed the attendance register? (Send a Photo of the register you and the service provider signed)	Yes	See above item 2																																																																																																																														
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#	CRITERIA TO BE MET	WHATSAPP EVIDENCE (YES/NO)	PHOTO EVIDENCE
5	Are there electronic and paper copies of the registered fishers?	No	See above item for paper copies
6	Is there an electronic checklist?	Yes	N/A
7	Is there a stamp pad for complete or incomplete forms?	Yes	
8	Are there receipt books?	Yes	N/A
9	Are there laptops set up?	Yes	

#	CRITERIA TO BE MET	WHATSAPP EVIDENCE (YES/NO)	PHOTO EVIDENCE
10	Do the laptops have internet connection? (Ask the laptop operator to open google)	Yes	See above item 9
11	Is there a video camera set up?	No	N/A
12	Are there clearly labelled boxes for storing the applications?	Yes	
13	Has the service provider explained the procedure of the day to the fishers?	Yes	N/A
14	Are fishers being guided to data capturers?	Yes	N/A
15	Are the data capturers friendly?	Yes	N/A

#	CRITERIA TO BE MET	WHATSAPP EVIDENCE (YES/NO)	PHOTO EVIDENCE
16	Are fishers' forms being marked with a big "R" if they are registered on the database?	No	N/A
17	Are the data capturers going through the applications to ensure that they are complete?	Yes	
18	Are the data capturers adding a thumbprint where applicants have not signed?	Yes	N/A
19	Are the data capturers filling in the electronic checklist?	Yes	N/A
20	Are the data capturers stamping either "COMPLETE" or "INCOMPLETE" on fishers' forms after checking them?	Yes	See above item 17

#	CRITERIA TO BE MET	WHATSAPP EVIDENCE (YES/NO)	PHOTO EVIDENCE
21	Are data capturers completing the first part of the fisher's application forms?	Yes	See above item 17
22	Are fishers being issued with receipts? Sporadically check that the receipt number matches the one on their form.	Yes	N/A
23	Are the data capturers stapling all the fisher's documentation?	Yes	

#	CRITERIA TO BE MET	WHATSAPP EVIDENCE (YES/NO)	PHOTO EVIDENCE
24	Are the data capturers placing the stapled documentation in the labelled box next to them?	Yes	
25	Are there Stowie-M and DFFE team leaders assisting and explaining to the fishers how the process work and facilitating any questions?	Yes	N/A
26	Did the venue close at 16:00?	Yes	N/A

7.3 WHATSAPP MESSAGES

A WhatsApp group was created specifically for the Saxon Sea Primary School Hall, to report on the observations made during the day of the receipting process. The conversations held on the WhatsApp group are presented below (Table 7-3: Receipting - WhatsApp), indicating the correspondence received from the observer for the receipting process.

Table 7-3: Receipting - WhatsApp

2022/12/02, 11:21 - Messages and calls are end-to-end encrypted. No one outside of this chat, not even WhatsApp, can read or listen to them. Tap to learn more.

2022/12/02, 11:21 - You created group "Saxon Sea Receipting "

2022/12/06, 09:49 - Fritz - Delta BEC: Good morning @Sindisa Sigam

As communicated before, no OF member were available for this venue today, can you please organize a DFFE member to assist at this venue today, please?

2022/12/06, 10:09 - You added Sindisa Sigam

2022/12/06, 10:14 - Isaac - Delta BEC: Good morning @Sindisa Sigam

As communicated before, no OF member were available for this venue today, can you please organize a DFFE member to assist at this venue today, please?

2022/12/06, 10:29 - Isaac - Delta BEC: @27714140671 Is there no one that can assist with this venue?

2022/12/06, 13:23 - Fritz - Delta BEC: Hi Sindisa, if the venues is slowing down at the moment is it now possible for a DFFE member to assist with the observations?

2022/12/06, 13:34 - Sindisa Sigam: Uzubenathi will assist here

2022/12/06, 13:34 - Sindisa Sigam: Nathi SSFM.vcf (file attached)

2022/12/06, 13:35 - You added Uzubenathi Dukuza

2022/12/06, 13:36 - Fritz - Delta BEC: Hi Observer Team, thank you for serving your community by agreeing to observe today. This group will be used for communication regarding the venue Proteadorp Community Hall, and the receipting process taking place here today. We will be asking a series of "Yes"/"No" questions, please answer them when prompted. In between the questions we will be asking for photos and being given an opportunity to raise concerns, please answer these questions when prompted. They are important for the adequate observation of the DFFE processes.

Please remember that you as the observer are only there to observe and not to make decisions on who gets accepted or not. Please report any concerns via the WhatsApp

group so that DFFE can be notified and try to rectify or address the concern as soon as possible.

2022/12/06, 13:36 - Fritz - Delta BEC: 2.1 Was the venue opened at 08:30?

2022/12/06, 13:38 - Uzubenathi Dukuza: Saxonesea opened at 08:45

2022/12/06, 13:39 - Isaac - Delta BEC: 2.2 Is there an attendance register for the DFFE team and observer forum?

2022/12/06, 13:48 - Uzubenathi Dukuza: IMG-20221206-WA0081.jpg (file attached)

2022/12/06, 13:48 - Uzubenathi Dukuza: Yes

2022/12/06, 13:49 - Isaac - Delta BEC: 2.3 Have you signed the attendance register? (Send a Photo of the register you signed)

2022/12/06, 13:51 - Uzubenathi Dukuza: IMG-20221206-WA0081.jpg (file attached)

Yes

2022/12/06, 13:52 - Isaac - Delta BEC: 2.4 Is there an attendance register for the fishers to sign?

2022/12/06, 13:53 - Uzubenathi Dukuza: Yes

2022/12/06, 13:53 - Isaac - Delta BEC: May I get its picture?

2022/12/06, 13:56 - Uzubenathi Dukuza: IMG-20221206-WA0082.jpg (file attached)

2022/12/06, 13:56 - Isaac - Delta BEC: 2.5 Are there electronic and paper copies of the registered fishers?

2022/12/06, 14:20 - Uzubenathi Dukuza: No electronic just paper copies

2022/12/06, 14:21 - Isaac - Delta BEC: Is there an electronic checklist?

2022/12/06, 14:25 - Uzubenathi Dukuza: Yes

2022/12/06, 14:26 - Isaac - Delta BEC: Is there a stamp pad for complete or incomplete forms?

2022/12/06, 14:27 - Uzubenathi Dukuza: Yes

2022/12/06, 14:27 - Isaac - Delta BEC: May I get a picture?

2022/12/06, 14:28 - Uzubenathi Dukuza: IMG-20221206-WA0091.jpg (file attached)

2022/12/06, 14:30 - Isaac - Delta BEC: Are there receipt books?

2022/12/06, 14:30 - Uzubenathi Dukuza: Yes

2022/12/06, 14:31 - Isaac - Delta BEC: Are there laptops set up?

2022/12/06, 14:31 - Uzubenathi Dukuza: Yes

2022/12/06, 14:32 - Isaac - Delta BEC: Do the laptops have internet connection? (Ask the laptop operator to open google)

2022/12/06, 14:32 - Uzubenathi Dukuza: Yes

2022/12/06, 14:32 - Isaac - Delta BEC: May I please have the picture?

2022/12/06, 14:34 - Uzubenathi Dukuza: IMG-20221206-WA0092.jpg (file attached)

2022/12/06, 14:34 - Isaac - Delta BEC: Is there a video camera set up?

2022/12/06, 14:35 - Uzubenathi Dukuza: No

2022/12/06, 14:35 - Isaac - Delta BEC: Are there clearly labelled boxes for storing the applications?

2022/12/06, 14:36 - Uzubenathi Dukuza: Yes

2022/12/06, 14:36 - Isaac - Delta BEC: May I have a picture?

2022/12/06, 14:37 - Uzubenathi Dukuza: IMG-20221206-WA0093.jpg (file attached)

2022/12/06, 14:37 - Isaac - Delta BEC: Has the service service provider explained the procedure of the day to the fishers?

2022/12/06, 14:48 - Uzubenathi Dukuza: Yes

2022/12/06, 14:50 - Isaac - Delta BEC: Are fishers being guided to data capturers?

2022/12/06, 14:50 - Uzubenathi Dukuza: Yes

2022/12/06, 14:50 - Isaac - Delta BEC: Are the data capturers friendly?

2022/12/06, 14:51 - Uzubenathi Dukuza: Yes

2022/12/06, 14:51 - Isaac - Delta BEC: Are fishers forms being marked with a big "R" if they are registered on the database?

2022/12/06, 14:52 - Uzubenathi Dukuza: No

2022/12/06, 14:53 - Isaac - Delta BEC: Can I have a picture?

2022/12/06, 14:54 - Uzubenathi Dukuza: IMG-20221206-WA0094.jpg (file attached)

2022/12/06, 14:54 - Isaac - Delta BEC: Are the data capturers going through the applications to ensure that they are complete?

2022/12/06, 14:55 - Uzubenathi Dukuza: Yes

2022/12/06, 14:55 - Isaac - Delta BEC: Are the data capturers adding a thumbprint where applicants have not signed?

2022/12/06, 14:56 - Uzubenathi Dukuza: No

2022/12/06, 14:57 - Isaac - Delta BEC: Can I have a picture?

2022/12/06, 14:57 - Uzubenathi Dukuza: There no thumb print

2022/12/06, 14:58 - Isaac - Delta BEC: Are the data capturers filling in the electronic checklist?

2022/12/06, 14:58 - Isaac - Delta BEC: You deleted this message

2022/12/06, 15:00 - Uzubenathi Dukuza: Yes

2022/12/06, 15:00 - Isaac - Delta BEC: Are the data capturers stamping either "COMPLETE" or "INCOMPLETE" on fishers forms after checking it?

2022/12/06, 15:01 - Uzubenathi Dukuza: Yes

2022/12/06, 15:02 - Isaac - Delta BEC: Can I please get a picture?

2022/12/06, 15:02 - Uzubenathi Dukuza: IMG-20221206-WA0094.jpg (file attached)

2022/12/06, 15:06 - Isaac - Delta BEC: Please read the question again.

2022/12/06, 15:06 - Isaac - Delta BEC: Are the data capturers stamping either "COMPLETE" or "INCOMPLETE" on fishers forms after checking it?

2022/12/06, 15:08 - Uzubenathi Dukuza: IMG-20221206-WA0091.jpg (file attached)

2022/12/06, 15:08 - Isaac - Delta BEC: Are data capturers competing the first part of the fishers application forms?

2022/12/06, 15:09 - Uzubenathi Dukuza: Yes

2022/12/06, 15:09 - Isaac - Delta BEC: Are fishers being issued with receipts? Sporadically check that the receipt number matches the one on their form.

2022/12/06, 15:10 - Uzubenathi Dukuza: Yes

2022/12/06, 15:10 - Isaac - Delta BEC: Are the data capturers stapling all the fishers documentation?

2022/12/06, 15:10 - Uzubenathi Dukuza: Yes

2022/12/06, 15:11 - Isaac - Delta BEC: Are the data captures placing the stapled documentation in the labelled box next to them?

2022/12/06, 15:11 - Uzubenathi Dukuza: Yes

2022/12/06, 15:33 - Isaac - Delta BEC: Can I get a picture?

2022/12/06, 15:35 - Uzubenathi Dukuza: IMG-20221206-WA0095.jpg (file attached)

2022/12/06, 15:38 - Fritz - Delta BEC: Could you please take a photo of the stapled document inside the labled boxes?

2022/12/06, 15:40 - Uzubenathi Dukuza: IMG-20221206-WA0096.jpg (file attached)

2022/12/06, 16:05 - Isaac - Delta BEC: Did the venue close at 16:00?

2022/12/06, 17:23 - Uzubenathi Dukuza: Closed at 16:22
--

7.4 ISSUES RAISED

Table 7-4: Distribution -Data collected

ISSUE RAISED	SORTED OUT ON THE DAY YES/NO
Venue opened at 08:45	N/A
No video camera was set up	No
Applications were not marked with an "R" or "UR"	No

8 VERIFICATION

8.1 OVERVIEW

The verification process is where the DFFE team goes through each application to assess whether they are successful or not. The successful applicants then get placed on a list, whereas the unsuccessful applicants will receive reason of decision (RoD) letters and get the opportunity to appeal.

The protocol that the DFFE team issued to be followed was initially changed in January 2023. The updated protocol indicates that there will no longer be a moderation team and that there will only be assessment and quality control teams.

The DFFE noted that they have set out two weeks to complete the verification process and issue the successful applicants list. It should be noted that the DFFE team was not able to complete the verification process in the timeframe they had initially set out to.

Initially, the DFFE was going to have 3 teams to assess applications. On the day the process commenced, the DFFE indicated that they would have 6 teams.

8.2 OBSERVER FORUM INVOLVEMENT

DFFE specifically noted that they would prefer to have Delta BEC employees as observers due to the sensitive nature of the information that is being reviewed. Due to budgetary constraints, the Delta BEC is unable to observe after 10 February 2023.

It has been noted that the DFFE team will continue to record all the sessions through Stowie-M who is providing a recording service.

8.3 ASSESSMENT TEAM

The table below presents the findings for the region, start date, and end date and elaborates on the observer responsible for this location with his/her comments.

Table 8-1: Verification– Overview

ITEM	DESCRIPTION
Region	WC
Actual Start Date	25 January 2023
End Date	Delta BEC's appointment ends on 10 February 2023. DFFE will continue with the verification process
Observer	Delta BEC

8.3.1 CRITERIA TO BE MET FOR THE VERIFICATION PHASE TO BE SUCCESSFUL

This section presents the questions asked to the observers via WhatsApp and captures their responses in a table format.

Table 8-1: Verification - Criteria to be met

DATE	TEAM	OBSERVER	ATTENDANCE*	CHECKING COMPLETENESS*	IS THE ASSESSMENT TEAM MARKING THE VERIFICATION FORMS AS EITHER "COMPLETE" OR "INCOMPLETE"?	SUCCESSFUL OR UNSUCCESSFUL*	RESERVED APPLICATIONS*	IS THE ASSESSMENT TEAM PROVIDING DETAILED REASONS FOR THE OUTCOMES OF THE APPLICATIONS?	IS THE ASSESSMENT TEAM CAPTURING ALL INFORMATION AND OUTCOMES ON AN ELECTRONIC DATABASE FOR EVERY APPLICANT, COMMUNITY AND REGION?
25-JAN-23	TEAM: 1, 2, 3	FRITZ SWANEPOEL	YES	YES	YES	YES	YES	YES	YES
26-JAN-23	TEAM 1	ZUKISWA MNGQOLO	YES	YES	NO	YES	YES	YES	YES
27-JAN-23	TEAM 1	ZUKISWA MNGQOLO	YES	YES	YES	YES	YES	YES	YES
30-JAN-23	TEAM 1A	ZUKISWA MNGQOLO	YES	YES	YES	YES	YES	YES	YES
	TEAM 1B	ZUKISWA MNGQOLO	YES	YES	YES	YES	YES	YES	YES
31-JAN-23	TEAM 1A	ZUKISWA MNGQOLO	YES	YES	YES	YES	YES	YES	YES
	TEAM 1B	ZUKISWA MNGQOLO	YES	YES	YES	YES	YES	YES	YES
01-FEB-23	TEAM 1A	ZUKISWA MNGQOLO	YES	YES	YES	YES	YES	YES	YES
	TEAM 1B	ZUKISWA MNGQOLO	YES	YES	YES	YES	YES	YES	YES
02-FEB-23	TEAM 1A	ZUKISWA MNGQOLO	YES	YES	YES	YES	YES	YES	YES
	TEAM 1B	ZUKISWA MNGQOLO	YES	YES	YES	YES	YES	YES	YES
03-FEB-23	TEAM 1A	ZUKISWA MNGQOLO	YES	YES	YES	YES	YES	YES	YES
	TEAM 1B	ZUKISWA MNGQOLO	YES	YES	YES	YES	YES	YES	YES
06-FEB-23	TEAM 1A	ZUKISWA MNGQOLO	NO	YES	YES	YES	YES	YES	YES
	TEAM 1B	ZUKISWA MNGQOLO	NO	YES	YES	YES	YES	YES	YES
07-FEB-23	TEAM 1A	ZUKISWA MNGQOLO	NO	YES	YES	YES	YES	YES	YES
	TEAM 1B	ZUKISWA MNGQOLO	NO	YES	YES	YES	YES	YES	YES

DATE	TEAM	OBSERVER	ATTENDANCE*	CHECKING COMPLETENESS*	IS THE ASSESSMENT TEAM MARKING THE VERIFICATION FORMS AS EITHER "COMPLETE" OR "INCOMPLETE"?	SUCCESSFUL OR UNSUCCESSFUL*	RESERVED APPLICATIONS*	IS THE ASSESSMENT TEAM PROVIDING DETAILED REASONS FOR THE OUTCOMES OF THE APPLICATIONS?	IS THE ASSESSMENT TEAM CAPTURING ALL INFORMATION AND OUTCOMES ON AN ELECTRONIC DATABASE FOR EVERY APPLICANT, COMMUNITY AND REGION?
		ZUKISWA MNGQOLO							
08-FEB-23	TEAM 1A	ZUKISWA MNGQOLO	NO	YES	YES	YES	YES	YES	YES
	TEAM 1B	ZUKISWA MNGQOLO	NO	YES	YES	YES	YES	YES	YES
09-FEB-23	TEAM 1A	ZUKISWA MNGQOLO	NO	YES	YES	YES	YES	YES	YES
	TEAM 1B	ZUKISWA MNGQOLO	NO	YES	YES	YES	YES	YES	YES
10-FEB-23	TEAM 1A	ZUKISWA MNGQOLO	NO	YES	YES	YES	YES	YES	YES
	TEAM 1B	ZUKISWA MNGQOLO	NO	YES	YES	YES	YES	YES	YES

*Attendance	<p>Are the following team members at the assessment day:</p> <ul style="list-style-type: none"> • Team leader (SSFM Deputy Director) • Fisheries community development worker (FCDW) • Secretariat (Stowie-M) • Observer <p>Ensure the Delta BEC attendance register is signed. There needs to be a new attendance register for every day of the verification process.</p>
*Checking completeness	<p>Is the DFFE checking the following criteria of the applications?:</p> <ul style="list-style-type: none"> • the verification form is signed by the applicant; • all Required Questions (with three asterisk ***) are completed; • all required supporting documents in line with the criteria are attached.
*Successful or unsuccessful	<p>Is the assessment team marking the verification forms as either "Successful" or "Unsuccessful" based on the 4 qualifying criteria as well as the success criteria decided in 1.2?</p> <p>Confirm what the 4 qualifying criteria are.</p>

	<ul style="list-style-type: none"> • SA citizen • 18 years or older • At least 10 years accumulative experience • Majority of livelihood should be dependent on small scale fishing
*Reserved applications	Where the assessment team is unable to make a decision whether a verification form is "complete"/"incomplete" or "successful"/"unsuccessful", are they marking those applications as "Reserved"?

8.3.1.1 Issues

Table 8-2: Comments and Issues

#	DATE	TEAM	COMMENTS/ISSUES
01	25 JAN 2023	TEAM 1, 2, 3	<ul style="list-style-type: none"> • The team did not get through the 50 pilot applications as planned. Going through the applications took a lot longer than expected and the team only got through 4. <p>The team discussed potentially difficult scenarios and agreed on how to move forward from them, this was noted on a documented by DFFE.</p>
02	26 JAN 2023	TEAM 1, 2, 3	There was no space for the teams to mark an application either "Complete" or "Incomplete". The observer forum raised this, and Abongile made the adjustment on the google forms.
03	02 FEB 2023	TEAM 1, 2, 3	The team agreed to go through all the applications that were previously marked as unsuccessful. The review of these applications came about due to the change in the "issues to consider" document. The changes came about during a plenary meeting.
04	06 FEB 2023	TEAM 1A	No FCDW present
05	06 FEB 2023	TEAM 1B	No FCDW present
06	07 FEB 2023	TEAM 1A	No FCDW present
07	07 FEB 2023	TEAM 1B	No FCDW present
08	08 FEB 2023	TEAM 1A	No FCDW present
08	08 FEB 2023	TEAM 1B	No FCDW present
09	09 FEB 2023	TEAM 1A	No FCDW present
10	09 FEB 2023	TEAM 1B	No FCDW present
11	10 FEB 2023	TEAM 1A	No FCDW present
12	10 FEB 2023	TEAM 1B	No FCDW present

8.3.2 DATA COLLECTED:

This section presents the evidence collected in the form of attendance registers, photos, and signed observation checklists.

Table 8-3: Verification - Data collected

#	DATA COLLECTED	YES/NO
1	Attendance register	Yes
2	Photos	Yes
3	Checklist signed by all parties involved	Yes

8.3.2.1 Attendance register

DELTA		ATTENDANCE REGISTER		forestry, fisheries & the environment	
CLIENT NAME	Department of Environment, Forestry and Fisheries	DATE	26.01.2023	forestry, fisheries & the environment	
PROJECT NAME	Rights Allocation Process	TIME	10:30	Department of Forestry, Fisheries and the Environment	
MEETING TYPE	Assessment Meeting			REPUBLIC OF SOUTH AFRICA	
VENUE	Offshore Building DFFE / 5th Floor Foretrust Building				
ATTENDEE INFORMATION		CONTACT INFORMATION		SIGNATURE	
Name	Picwena Joseph	Email	fpicw@effe.gov.za		
Company	DFPE	Mobile	0782350491		
Designation	FCDW	Office	CPT		
Name	Kuan Truskey	Email	ktruskey@gmail.com		
Company	STOWIE M. SECRETARIAT	Mobile	067 030 3801		
Designation		Office	CPT		
Name	Riaan Hendricks	Email	riaanh101@gmail.com		
Company	DFPE	Mobile	071546754		
Designation	FCDW	Office	CPT		
Name	Bernice Ntsho	Email	bernice@effe.gov.za		
Company	DFFE	Mobile	083 227 5827		
Designation	ND	Office	CPT		
Name	UZUBENATHI DUBEWA	Email	uzubena@effe.gov.za		
Company	DFPE : SSFM	Mobile	083 266 7994		
Designation	SA	Office	CPT		
DELTA		ATTENDANCE REGISTER		forestry, fisheries & the environment	
ATTENDEE INFORMATION	CONTACT INFORMATION		SIGNATURE		
Name	Jukiswa Mngqolo	Email	mjmngqolo@yahoo.com		
Company	Delta BEC	Mobile	083 8688 1588		
Designation	Observer	Office	CPT		

Figure 8-1: Verification - 26/01/2023 Attendance Register

DELTA		ATTENDANCE REGISTER		forestry, fisheries & the environment	
CLIENT NAME	Department of Environment, Forestry and Fisheries	DATE	27.01.2023	forestry, fisheries & the environment	
PROJECT NAME	Rights Allocation Process	TIME	08:35	Department of Forestry, Fisheries and the Environment	
MEETING TYPE	Assessment meeting			REPUBLIC OF SOUTH AFRICA	
VENUE	Foretrust Building 5th Floor Boardroom				
ATTENDEE INFORMATION		CONTACT INFORMATION		SIGNATURE	
Name	Jukiswa Mngqolo	Email	mjmngqolo@yahoo.com		
Company	Delta BEC	Mobile	083 8688 1588		
Designation	Observer	Office	CPT		
Name	Bernice Ntsho	Email	bernice@effe.gov.za		
Company	DFFE	Mobile	083 227 5827		
Designation	ND	Office	CPT		
Name	Kuan Truskey	Email	ktruskey@gmail.com		
Company	STOWIE M. SECRETARIAT	Mobile	067 030 3801		
Designation		Office	CPT		
Name	Picwena Joseph	Email	fpicw@effe.gov.za		
Company	DFPE	Mobile	0782350491		
Designation	FCDW	Office	CPT		
Name	Riaan Hendricks	Email	riaanh101@gmail.com		
Company	DFPE	Mobile	071546754		
Designation	FCDW	Office	CPT		
DELTA		ATTENDANCE REGISTER		forestry, fisheries & the environment	
ATTENDEE INFORMATION	CONTACT INFORMATION		SIGNATURE		
Name	UZUBENATHI DUBEWA	Email	uzubena@effe.gov.za		
Company	DFPE	Mobile	083 266 7994		
Designation	SAC	Office	CPT		
Name	Angique Ngqweni	Email	angique@effe.gov.za		
Company	DFPE	Mobile	0605057017		
Designation	Director	Office	CPT - Sec Boardroom		

Figure 8-2: Verification - 27/01/2023 Attendance Register

DELTA built environment consultants		ATTENDANCE REGISTER		forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA	
CLIENT NAME	Department of Environment, Forestry and Fisheries	DATE	30.01.2023		
PROJECT NAME	Rights Allocation Process	TIME	10:120		
MEETING TYPE	Assessment Process - Team 1A				
VENUE	Foretrust Building 5th Floor Boardroom 1				
ATTENDEE INFORMATION		CONTACT INFORMATION		SIGNATURE	
Name	Dusiso Mngalo	Email	msmngalo		
Company	Delta BEC	Mobile	0838688158		
Designation	Observer	Office	CPT		<i>[Signature]</i>
Name	Kwan Tauseky	Email	kntauseky@gmail.com		
Company	STONE M	Mobile	067 030 3801		
Designation	SECRETARY	Office	CPT		<i>[Signature]</i>
Name	Bontuwa Chakau-Nxusani	Email	B.Chakau@gmail.com		
Company	DFG	Mobile	082 672 0777		
Designation	FCDW - Technical Team	Office	Mossie Bay		<i>[Signature]</i>
Name	Phisofo Mkhomo	Email	phisofo.mkhomo@efpa.gov.za		
Company	DFPE	Mobile	083 870 8900		
Designation	Secretary	Office	P. Edmond		<i>[Signature]</i>

DELTA built environment consultants		ATTENDANCE REGISTER		forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA	
ATTENDEE INFORMATION		CONTACT INFORMATION		SIGNATURE	
Name	Uzibonathi Dubeza	Email	uzibonathid@efpa.gov.za		
Company	DFPE : SSFM	Mobile	083 266 7994		
Designation	SAC	Office	CPT		<i>[Signature]</i>
Name		Email			
Company		Mobile			
Designation		Office			
Name		Email			
Company		Mobile			
Designation		Office			
Name		Email			
Company		Mobile			
Designation		Office			
Name		Email			
Company		Mobile			
Designation		Office			

Figure 8-3: Verification - 30/01/2023 Team 1A Attendance Register

DELTA built environment consultants		ATTENDANCE REGISTER		forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA	
CLIENT NAME	Department of Environment, Forestry and Fisheries	DATE	30.01.2023		
PROJECT NAME	Rights Allocation Process	TIME	10:41		
MEETING TYPE	Assessment Process - Team 1B				
VENUE	Foretrust Building 5th Floor Boardroom				
ATTENDEE INFORMATION		CONTACT INFORMATION		SIGNATURE	
Name	Riaan Hendricks	Email	Riaan.h10@gmail.com		
Company	DFPE	Mobile	0717546784		
Designation	CPT FCDW	Office			<i>[Signature]</i>
Name	Luyanda Tuko	Email	Ltuko@dfpe.gov.za		
Company	DFPE (SSFM)	Mobile	0835183016		
Designation	ASSISTANT DIRECTOR	Office			<i>[Signature]</i>
Name	Andiswa Ntse	Email	antse@dfpe.gov.za		
Company	DFPE	Mobile	0636160085		
Designation	DEVEE	Office			<i>[Signature]</i>
Name	Dusiso Mngalo	Email	msmngalo@yahoo.com		
Company	Delta BEC	Mobile	083 8688 158		
Designation	Observer	Office	CPT		<i>[Signature]</i>
Name	Kwan Tauseky	Email	kntauseky@gmail.com		
Company	STONE M	Mobile	067 030 3801		
Designation	SECRETARY	Office	CPT		<i>[Signature]</i>

Figure 8-4: Verification - 30/01/2023 Team 1B Attendance Register

DELTA built environment consultants		ATTENDANCE REGISTER		forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA	
CLIENT NAME	Department of Environment, Forestry and Fisheries	DATE	31.01.2023		
PROJECT NAME	Rights Allocation Process	TIME	08:20		
MEETING TYPE	Assessment Process - Team 1A				
VENUE	Foretrust Building 5th Floor Boardroom				
ATTENDEE INFORMATION		CONTACT INFORMATION		SIGNATURE	
Name	Kwan Tauseky	Email	kntauseky@gmail.com		
Company	STONE M	Mobile	067 030 3801		
Designation	SECRETARY	Office	CPT		<i>[Signature]</i>
Name	Bontuwa Ntse	Email	bontuwa.ntse		
Company	DFPE	Mobile			
Designation	LEADER	Office	CPT		<i>[Signature]</i>
Name	Phisofo Mkhomo	Email	phisofo.mkhomo@efpa.gov.za		
Company	DFPE	Mobile	083 870 8900		
Designation	ANALYST	Office	P. Edmond		<i>[Signature]</i>
Name	Bontuwa Chakau-Nxusani	Email	B.Chakau@dfpe.gov.za		
Company	DFG	Mobile	082 672 0777		
Designation	FCDW - Technical Support	Office	Mossie Bay		<i>[Signature]</i>
Name	Uzibonathi Dubeza	Email	uzibonathid@efpa.gov.za		
Company	DFPE : SSFM	Mobile	083 266 7994		
Designation	SAC	Office	CPT		<i>[Signature]</i>

DELTA built environment consultants		ATTENDANCE REGISTER		forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA	
ATTENDEE INFORMATION		CONTACT INFORMATION		SIGNATURE	
Name	Dusiso Mngalo	Email	msmngalo@yahoo.com		
Company	Delta BEC	Mobile	0838688158		
Designation	observer	Office	CPT		<i>[Signature]</i>
Name		Email			
Company		Mobile			
Designation		Office			
Name		Email			
Company		Mobile			
Designation		Office			
Name		Email			
Company		Mobile			
Designation		Office			
Name		Email			
Company		Mobile			
Designation		Office			

Figure 8-5: Verification - 31/01/2023 Team 1A Attendance Register

DELTA built environment consultants		ATTENDANCE REGISTER		forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA	
CLIENT NAME	Department of Environment, Forestry and Fisheries	DATE	31/01/2023		
PROJECT NAME	Rights Allocation Process	TIME	08:16		
MEETING TYPE	Assessment Process - Team 1B				
VENUE	Foretrust Building, 5th Floor Boardroom				
ATTENDEE INFORMATION		CONTACT INFORMATION		SIGNATURE	
Name	Anobuya NOLA	Email	anobu@dffe.gov.za		
Company	DFFE - SSFM	Mobile	069610095		
Designation	DRIVER	Office			
Name	Bonkezi Hema	Email	Bhemadiff@dffe.gov.za		
Company	DFFE - SSFM	Mobile	071 752 1516 / 071 350 2278		
Designation	ADMINISTRATOR	Office			
Name	Luyanda Tshoko	Email	L.Tshoko@dffe.gov.za		
Company	DFFE - SSFM	Mobile	0835183016		
Designation	Asst. Team Leader	Office			
Name	Riaan Hendricks	Email	Rhendricks@dffe.gov.za		
Company	DFFE - SSFM	Mobile	0717518754		
Designation	TECH. SUPPORT	Office			
Name	Juziso Mngqolo	Email	m.mngqolo@yahoo.com		
Company	Delta BEC	Mobile	0532688158		
Designation	Observer	Office	CPT		

DELTA built environment consultants		ATTENDANCE REGISTER		forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA	
ATTENDEE INFORMATION		CONTACT INFORMATION		SIGNATURE	
Name	KUAN TERSKEY	Email	K.TERSKEY@gmail.com		
Company	SECRETARY	Mobile	067 030 3801		
Designation		Office	CPT		
Name		Email			
Company		Mobile			
Designation		Office			
Name		Email			
Company		Mobile			
Designation		Office			
Name		Email			
Company		Mobile			
Designation		Office			
Name		Email			
Company		Mobile			
Designation		Office			

Figure 8-6: 31/01/2023 Team 1B Attendance Register

DELTA built environment consultants		ATTENDANCE REGISTER		forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA	
CLIENT NAME	Department of Environment, Forestry and Fisheries	DATE	01-02-2023		
PROJECT NAME	Rights Allocation Process	TIME	08:05		
MEETING TYPE	Assessment Process - Team 1A				
VENUE	Foretrust Building, 5th Floor Boardroom SA				
ATTENDEE INFORMATION		CONTACT INFORMATION		SIGNATURE	
Name	Phule Nkomo	Email	P.Nkomo@dffe.gov.za		
Company	DPPE	Mobile	0822705402		
Designation	Asst	Office	D. Phule		
Name	KUAN TERSKEY	Email	K.TERSKEY@gmail.com		
Company	SECRETARIAT	Mobile	067 030 3801		
Designation		Office	CPT		
Name	Juziso Mngqolo	Email	m.mngqolo@yahoo.com		
Company	Delta BEC	Mobile	0532688158		
Designation	Observer	Office	CPT		
Name	Bonkezi Chakama-Nkomo	Email	B.Chakama@dffe.gov.za		
Company	DFFE	Mobile	082 672 0777		
Designation	DPPE - Technical member	Office	Dressel Boy		
Name	Bonkezi Hema	Email	Bhemadiff@dffe.gov.za		
Company	DFFE	Mobile			
Designation	Observer	Office	CPT		

DELTA built environment consultants		ATTENDANCE REGISTER		forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA	
ATTENDEE INFORMATION		CONTACT INFORMATION		SIGNATURE	
Name	Udumathi Duvvuri	Email	udumathi@dffe.gov.za		
Company	DFFE - SSFM	Mobile	083 266 7954		
Designation	SAC	Office	CPT		
Name		Email			
Company		Mobile			
Designation		Office			
Name		Email			
Company		Mobile			
Designation		Office			
Name		Email			
Company		Mobile			
Designation		Office			
Name		Email			
Company		Mobile			
Designation		Office			

Figure 8-7: Verification - 01/02/2023 Team 1A Attendance Register

DELTA built environment consultants		ATTENDANCE REGISTER		forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA	
CLIENT NAME	Department of Environment, Forestry and Fisheries	DATE	01-02-2023		
PROJECT NAME	Rights Allocation Process	TIME	08:00		
MEETING TYPE	Assessment Process - Team 1B				
VENUE	Foretrust Building, 5th Floor Boardroom SA				
ATTENDEE INFORMATION		CONTACT INFORMATION		SIGNATURE	
Name	KUAN TERSKEY	Email	K.TERSKEY@gmail.com		
Company	SECRETARY	Mobile	067 030 3801		
Designation		Office	CPT		
Name	Phule Nkomo	Email	P.Nkomo@dffe.gov.za		
Company	DPPE	Mobile			
Designation	Asst	Office			
Name	Juziso Mngqolo	Email	m.mngqolo@yahoo.com		
Company	Delta BEC	Mobile	0532688158		
Designation	Observer	Office	CPT		
Name	Luyanda Tshoko	Email	L.Tshoko@dffe.gov.za		
Company	DPPE	Mobile	0835183016		
Designation	Assistant Team leader	Office			
Name	Bonkezi Hema	Email	Bhemadiff@dffe.gov.za		
Company	DFFE	Mobile	071 752 1516		
Designation	Administrator	Office			

DELTA built environment consultants		ATTENDANCE REGISTER		forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA	
ATTENDEE INFORMATION		CONTACT INFORMATION		SIGNATURE	
Name	Anobuya NOLA	Email	anobu@dffe.gov.za		
Company	DFFE	Mobile	063610085		
Designation	Driver	Office			
Name	Riaan Hendricks	Email	Rhendricks@dffe.gov.za		
Company	DFFE	Mobile	0717518754		
Designation	TECH. SUPP.	Office			
Name		Email			
Company		Mobile			
Designation		Office			
Name		Email			
Company		Mobile			
Designation		Office			
Name		Email			
Company		Mobile			
Designation		Office			

Figure 8-8: Verification - 01/02/2023 Team 1B Attendance Register

DELTA ATTENDANCE REGISTER				DELTA ATTENDANCE REGISTER			
CLIENT NAME	Department of Environment, Forestry and Fisheries	DATE	02-02-2023	CLIENT NAME	Department of Environment, Forestry and Fisheries	DATE	02-02-2023
PROJECT NAME	Rights Allocation Process	TIME	10:30	PROJECT NAME	Rights Allocation Process	TIME	10:30
MEETING TYPE	Assessment Process - Team 1A			MEETING TYPE	Assessment Process - Team 1A		
VENUE	Foretrust Building 5th Floor Boardroom 5A			VENUE	Foretrust Building 5th Floor Boardroom 5A		
ATTENDEE INFORMATION		CONTACT INFORMATION		ATTENDEE INFORMATION		CONTACT INFORMATION	
Name	Jusiso Mngqolo	Email	msmngqolo@yahoo.com	Name	Prince Mlamambo	Email	Prinsambo@efpe.gov.za
Company	Delta BEC	Mobile	0838688158	Company	Delta	Mobile	0828728950
Designation	Observer	Office	CPT	Designation	Admin	Office	P. Prince
Name	Uzwenathi Dukuza	Email	uzwenat@efpe.gov.za	Name		Email	
Company	DFPE : SSFM	Mobile	083 266 7994	Company		Mobile	
Designation	SAC	Office	CPT	Designation		Office	
Name	Bonco Mkhos	Email	bonco@efpe.gov.za	Name		Email	
Company	DFPE	Mobile		Company		Mobile	
Designation	Lower	Office	CPT	Designation		Office	
Name	Bonhelo Chikana-Mupani	Email	BChikana@efpe.gov.za	Name		Email	
Company	DFPE	Mobile	082 692 0777	Company		Mobile	
Designation	Technical Member	Office	Massel Bay	Designation		Office	
Name	Kuan Trusek	Email	kuantrusek@gmail.com	Name		Email	
Company	Stonie M.	Mobile	067 030 3801	Company		Mobile	
Designation	Secretary	Office	CPT	Designation		Office	

Figure 8-9: Verification - 02/02/2023 Team 1A Attendance Register

DELTA ATTENDANCE REGISTER				DELTA ATTENDANCE REGISTER			
CLIENT NAME	Department of Environment, Forestry and Fisheries	DATE	02-02-2023	CLIENT NAME	Department of Environment, Forestry and Fisheries	DATE	02-02-2023
PROJECT NAME	Rights Allocation Process	TIME	10:30	PROJECT NAME	Rights Allocation Process	TIME	10:30
MEETING TYPE	Assessment Process - Team 1B			MEETING TYPE	Assessment Process - Team 1B		
VENUE	Foretrust Building 5th Floor Boardroom 5A			VENUE	Foretrust Building 5th Floor Boardroom 5A		
ATTENDEE INFORMATION		CONTACT INFORMATION		ATTENDEE INFORMATION		CONTACT INFORMATION	
Name	Jusiso Mngqolo	Email	msmngqolo@yahoo.com	Name	Luyanda Tuko	Email	Luyanda@efpe.gov.za
Company	Delta BEC	Mobile	0838688158	Company	DFPE	Mobile	0835183016
Designation	Observer	Office	CPT	Designation	Asst. Team LEADER	Office	
Name	Bonhelo Mlamambo	Email	Bonhelo@efpe.gov.za	Name		Email	
Company	DFPE	Mobile	071 920 1516	Company		Mobile	
Designation	Administrative	Office		Designation		Office	
Name	Riaan Hendricks	Email	Rhendricks@efpe.gov.za	Name		Email	
Company	DFPE	Mobile	0717546754	Company		Mobile	
Designation	TECH SUPP	Office		Designation		Office	
Name	Andiswa Noko	Email	ANoko@efpe.gov.za	Name		Email	
Company	DFPE	Mobile	063 616 0085	Company		Mobile	
Designation	DFPE	Office		Designation		Office	
Name	Kuan Trusek	Email	kuantrusek@gmail.com	Name		Email	
Company	Stonie M.	Mobile	067 030 3801	Company		Mobile	
Designation	Secretary	Office	CPT	Designation		Office	

Figure 8-10: Verification - 02/02/2023 Team 1B Attendance Register

DELTA ATTENDANCE REGISTER				DELTA ATTENDANCE REGISTER			
CLIENT NAME	Department of Environment, Forestry and Fisheries	DATE	03-02-2023	CLIENT NAME	Department of Environment, Forestry and Fisheries	DATE	03-02-2023
PROJECT NAME	Rights Allocation Process	TIME	08:15	PROJECT NAME	Rights Allocation Process	TIME	08:15
MEETING TYPE	Assessment Process - Team 1A			MEETING TYPE	Assessment Process - Team 1A		
VENUE	Foretrust Building 5th Floor Boardroom 5A			VENUE	Foretrust Building 5th Floor Boardroom 5A		
ATTENDEE INFORMATION		CONTACT INFORMATION		ATTENDEE INFORMATION		CONTACT INFORMATION	
Name	Jusiso Mngqolo	Email	msmngqolo@yahoo.com	Name	Bonco Mkhos	Email	bonco@efpe.gov.za
Company	Delta BEC	Mobile	0838688158	Company	DFPE	Mobile	083 266 7994
Designation	Observer	Office	CPT	Designation	Lower	Office	CPT
Name	Kuan Trusek	Email	kuantrusek@gmail.com	Name		Email	
Company	Stonie M.	Mobile	067 030 3801	Company		Mobile	
Designation	Secretary	Office	CPT	Designation		Office	
Name	Prince Mlamambo	Email	Prinsambo@efpe.gov.za	Name		Email	
Company	Delta	Mobile	0828728950	Company		Mobile	
Designation	Admin	Office	087 211 0023	Designation		Office	
Name	Bonhelo Chikana-Mupani	Email	BChikana@efpe.gov.za	Name		Email	
Company	DFPE	Mobile	082 692 0777	Company		Mobile	
Designation	Lower - Technical Member	Office	Massel Bay	Designation		Office	
Name	Uzwenathi Dukuza	Email	uzwenat@efpe.gov.za	Name		Email	
Company	DFPE	Mobile	083 266 7994	Company		Mobile	
Designation	SAC	Office	CPT	Designation		Office	

Figure 8-11: Verification - 03/02/2023 Team 1A Attendance Register

DELTA built environment consultants		ATTENDANCE REGISTER		forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA	
CLIENT NAME	Department of Environment, Forestry and Fisheries	DATE	08.02.2023	forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA	
PROJECT NAME	Rights Allocation Process	TIME		DELTA built environment consultants	
MEETING TYPE	Assessment Process - Team 1B			ATTENDANCE REGISTER	
VENUE	Foretrust Building 5th Floor Boardroom 5A			SIGNATURE	
ATTENDEE INFORMATION		CONTACT INFORMATION		SIGNATURE	
Name	Zukiswa Mngqolo	Email	msmngqolo@yona.co.za	Name	Riaan Hendriks
Company	Delta BEC	Mobile	083888158	Company	DFE
Designation	Observer	Office	CPT	Designation	Tech. Supp.
Name	KIAN TRUSKEY	Email	ktruskey@gmail.com	Name	
Company	STOWIE M	Mobile	067 030 3801	Company	
Designation	SECRETARY	Office	CPT	Designation	
Name	ANOSWA NATA	Email	anoswa@dfe.gov.za	Name	
Company	DFE	Mobile	083610085	Company	
Designation	DEIVER	Office	CPT	Designation	
Name	BONISO NEMO	Email	bnemo@dfe.gov.za	Name	
Company	DFE	Mobile	071 752 1511	Company	
Designation	ADMINISTRATOR	Office		Designation	
Name	Luyanda Tuko	Email	L.Tuko@dfe.gov.za	Name	
Company	DFE	Mobile	0825183016	Company	
Designation	NEW TEAM LEADER	Office		Designation	

Figure 8-12: Verification - 03/02/2023 Team 1B Attendance Register

DELTA built environment consultants		ATTENDANCE REGISTER		forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA	
CLIENT NAME	Department of Environment, Forestry and Fisheries	DATE	06.02.2023	forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA	
PROJECT NAME	Rights Allocation Process	TIME	05:09	DELTA built environment consultants	
MEETING TYPE	Assessment Process - Team 1A			ATTENDANCE REGISTER	
VENUE	Foretrust Building 5th Floor Boardroom			SIGNATURE	
ATTENDEE INFORMATION		CONTACT INFORMATION		SIGNATURE	
Name	Zukiswa Mngqolo	Email	msmngqolo@yona.co.za	Name	KIAN TRUSKEY
Company	Delta BEC	Mobile	083888158	Company	STOWIE M
Designation	Observer	Office	CPT	Designation	SECRETARY
Name	Phisoletse Nkomo	Email	Phisoletse@yona.co.za	Name	
Company	DFE	Mobile	074 772 4555	Company	
Designation	ADMIN	Office	A. Edvard	Designation	
Name	Boniso Nemo	Email	bnemo@dfe.gov.za	Name	
Company	DFE	Mobile	082 672 0777	Company	
Designation	TECHNICAL MANAGER	Office	MOSSEL BAY	Designation	
Name	Udubonathi Dubeza	Email	udubonath@dfe.gov.za	Name	
Company	DFE:SSFM	Mobile	083 266 7994	Company	
Designation	SAC	Office	CPT	Designation	
Name	Boniso Nemo	Email	bnemo@dfe.gov.za	Name	
Company	DFE	Mobile	074 772 4555	Company	
Designation	ADMIN	Office	CPT	Designation	

Figure 8-13: Verification - 06/02/2023 Team 1A Attendance Register

DELTA built environment consultants		ATTENDANCE REGISTER		forestry, fisheries & the environment Department of Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA	
CLIENT NAME	Department of Environment, Forestry and Fisheries	DATE	06.02.2023		
PROJECT NAME	Rights Allocation Process	TIME	08:27		
MEETING TYPE	Assessment Process - Team 1B				
VENUE	Foretrust Building 5th Floor Boardroom				
ATTENDEE INFORMATION		CONTACT INFORMATION		SIGNATURE	
Name	ANOSWA NOTA	Email	anoswa@dffe.gov.za		
Company	DFFE - 55FM	Mobile	0636100086		ANOTA
Designation	DRIVER	Office			
Name	BONIKO NEMA	Email	Bnema@dffe.gov.za		
Company	DFFE - 55FM	Mobile	071 950 1516		BNEMA
Designation	Administrator	Office			
Name	Luyanda Tuko	Email	L.Tuko@dffe.gov.za		
Company	DFFE	Mobile	0835183016		L.TUKO
Designation	ASS TEAM LEADER	Office			
Name	ZUKISO MNGGALO	Email	mnmnggalo@yahoo.com		
Company	Ouro BEC	Mobile	083688158		Z.MNGGALO
Designation	observer	Office	CPT		
Name	KWEN TRUSKEY	Email	kwtruskey@gmail.com		
Company	STOWIE M	Mobile	067 030 3801		TRUSKEY
Designation	SECRETARY	Office	CPT		

Figure 8-14: Verification - 06/02/2023 Team 1B Attendance Register

DELTA built environment consultants		ATTENDANCE REGISTER		forestry, fisheries & the environment Department of Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA	
CLIENT NAME	Department of Environment, Forestry and Fisheries	DATE	07.02.2023		
PROJECT NAME	Rights Allocation Process	TIME	08:15		
MEETING TYPE	Assessment meeting/Process - Team 1A				
VENUE	Foretrust Building 5th Floor Boardroom 5A				
ATTENDEE INFORMATION		CONTACT INFORMATION		SIGNATURE	
Name	Bono Tuko	Email	bono@dffe.gov.za		
Company	DFFE	Mobile	083 223 8837		BTUKO
Designation	Team	Office	CPT		
Name	Phileas Mkhumbi	Email	Phileas@dffe.gov.za		
Company	DFFE	Mobile	083 870 8950		PHILEAS
Designation	Admin	Office	889 311 1003		
Name	UJENATHI DUVULA	Email	uduvula@dffe.gov.za		
Company	DFFE	Mobile	083 246 7998		U.DUVULA
Designation	SAC	Office	CPT		
Name	ZUKISO MNGGALO	Email	mnmnggalo@yahoo.com		
Company	Ouro BEC	Mobile	083 688 158		Z.MNGGALO
Designation	observer	Office	CPT		
Name	ZUKISA MNGGALO	Email	wccs@o2.co.za		
Company	STOWIE-M	Mobile	079 460 290		Z.MNGGALO
Designation	SECRETARIA	Office			

Figure 8-15: Verification - 07/02/2023 Team 1A Attendance Register

DELTA built environment consultants		ATTENDANCE REGISTER		forestry, fisheries & the environment Department of Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA	
CLIENT NAME	Department of Environment, Forestry and Fisheries	DATE	07.02.2023		
PROJECT NAME	Rights Allocation Process	TIME	08:16		
MEETING TYPE	Assessment Process - Team 1B				
VENUE	Foretrust Building 5th Floor Boardroom 5A				
ATTENDEE INFORMATION		CONTACT INFORMATION		SIGNATURE	
Name	ZUKISO MNGGALO	Email	mnmnggalo@yahoo.com		
Company	Ouro BEC	Mobile	083 688 158		Z.MNGGALO
Designation	observer	Office	CPT		
Name	ZUKISA MNGGALO	Email	wccs@o2.co.za		
Company	STOWIE-M	Mobile	079 460 290		Z.MNGGALO
Designation	SECRETARIA	Office			
Name	Luyanda Tuko	Email	L.Tuko@dffe.gov.za		
Company	DFFE	Mobile	0835183016		L.TUKO
Designation	ASS TEAM LEADER	Office			
Name	BONIKO NEMA	Email	Bnema@dffe.gov.za		
Company	DFFE	Mobile	071 950 1516		BNEMA
Designation	Administrator	Office			
Name	ANOSWA NOTA	Email	anoswa@dffe.gov.za		
Company	DFFE	Mobile	0636100086		ANOTA
Designation	DRIVER	Office			

Figure 8-16: Verification - 07/02/2023 Team 1B Attendance Register

DELTA SUSTAINABLE ENVIRONMENT CONSULTANTS		ATTENDANCE REGISTER		forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA	
CLIENT NAME	Department of Environment, Forestry and Fisheries	DATE	08.02.2023		
PROJECT NAME	Rights Allocation Process	TIME	08:00		
MEETING TYPE	Assessment Process - Team 1A				
VENUE	Forestrust Building 5th Floor Boardroom 5A				
ATTENDEE INFORMATION		CONTACT INFORMATION		SIGNATURE	
Name	Zukiswa Mngqalo	Email	msmngqalo@yahoo.com		<i>Z. Mngqalo</i>
Company	Delta BEC	Mobile	0838688158		
Designation	Observer	Office	CPT		
Name	Phulele Mhambane	Email	phulele@delta.co.za		<i>Phulele Mhambane</i>
Company	Delta	Mobile	033770 3710		
Designation	Admin / Sec	Office	U. F. R. R. R.		
Name	Udubevuthi Dubezi	Email	udubevuthi@dfe.gov.za		<i>U. Dubezi</i>
Company	DFPE	Mobile	083 266 7994		
Designation	SAC	Office	CPT		
Name	Bonita Moko	Email	bonita@dfe.gov.za		<i>Bonita Moko</i>
Company	DfE	Mobile	072 279 3877		
Designation	Admin	Office	CPT		
Name		Email			
Company		Mobile			
Designation		Office			

Figure 8-17: Verification - 08/02/2023 Team 1A Attendance Register

DELTA SUSTAINABLE ENVIRONMENT CONSULTANTS		ATTENDANCE REGISTER		forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA	
CLIENT NAME	Department of Environment, Forestry and Fisheries	DATE	08.02.2023		
PROJECT NAME	Rights Allocation Process	TIME	08:00		
MEETING TYPE	Assessment Process - Team 1B				
VENUE	Forestrust Building 5th Floor Boardroom 5A				
ATTENDEE INFORMATION		CONTACT INFORMATION		SIGNATURE	
Name	Lynette Tsho	Email	Lynette@dfe.gov.za		<i>Lynette Tsho</i>
Company	DFPE	Mobile	0835152610		
Designation	Assist Team Leader	Office			
Name	KEVIN TRUSKEY	Email	kevintruskey@gmail.com		<i>Kevin Truskey</i>
Company	STANLEY M.	Mobile	067 030 3801		
Designation	Secretary	Office	CPT		
Name	Bonhosi Hlomo	Email	bonhosi@dfe.gov.za		<i>Bonhosi Hlomo</i>
Company	DFPE	Mobile	071 752 1544		
Designation	Administrator	Office			
Name	ANDRINA NOJA	Email	andrina@dfe.gov.za		<i>Andrina Noja</i>
Company	DFPE	Mobile	063610015		
Designation	DRIVER	Office			
Name	Zukiswa Mngqalo	Email	msmngqalo@yahoo.com		<i>Z. Mngqalo</i>
Company	Delta BEC	Mobile	0838688158		
Designation	Observer	Office	CPT		

Figure 8-18: Verification - 08/02/2023 Team 1B Attendance Register

DELTA SUSTAINABLE ENVIRONMENT CONSULTANTS		ATTENDANCE REGISTER		forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA	
CLIENT NAME	Department of Environment, Forestry and Fisheries	DATE	09.02.2023		
PROJECT NAME	Rights Allocation Process	TIME	08:00		
MEETING TYPE	Assessment Verification Process - Team 1A				
VENUE	Forestrust Building 5th Floor Boardroom 5A				
ATTENDEE INFORMATION		CONTACT INFORMATION		SIGNATURE	
Name	Zukiswa Mngqalo	Email	msmngqalo@yahoo.com		<i>Z. Mngqalo</i>
Company	Delta BEC	Mobile	083 8688158		
Designation	Observer	Office	CPT		
Name	Phulele Mhambane	Email	phulele@delta.co.za		<i>Phulele Mhambane</i>
Company	DFPE	Mobile	033 770 3710		
Designation	Admin / Sec	Office	U. F. R. R. R.		
Name	KEVIN TRUSKEY	Email	kevintruskey@gmail.com		<i>Kevin Truskey</i>
Company	STANLEY M.	Mobile	067 030 3801		
Designation	Secretary	Office	CPT		
Name	Udubevuthi Dubezi	Email	udubevuthi@dfe.gov.za		<i>U. Dubezi</i>
Company	DFPE	Mobile	083 266 7994		
Designation	SAC	Office	CPT		
Name	Bonita Moko	Email	bonita@dfe.gov.za		<i>Bonita Moko</i>
Company	DfE	Mobile	072 279 3877		
Designation	Admin	Office	CPT		

Figure 8-19: Verification - 09/02/2023 Team 1A Attendance Register

DELTA built environment consultants		ATTENDANCE REGISTER		forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA	
CLIENT NAME	Department of Environment, Forestry and Fisheries	DATE	09.02.2023		
PROJECT NAME	Rights Allocation Process	TIME	08:00		
MEETING TYPE	Assessment meeting/process - Team 1B				
VENUE	Foretrust Building 5th Floor Boardroom 5A				
ATTENDEE INFORMATION		CONTACT INFORMATION		SIGNATURE	
Name	Jurkwa Mngqolo	Email	ms.mngqolo@ya.gov.za		J Mngqolo
Company	Delta BEC	Mobile	0338688158		
Designation	Observer	Office	CPT		
Name	Luyanda Tulo	Email	L.Tulo@dffe.gov.za		L Tulo
Company	DFFE	Mobile	0835153016		
Designation	Ass. Team Leader	Office			
Name	Bonkazi Nemo	Email	B.Nemo@dffe.gov.za		B Nemo
Company	DFFE	Mobile	071 958 1516		
Designation	Technical Administrator	Office			
Name	Andiso Noto	Email	anoto@dffe.gov.za		A Noto
Company	DFFE	Mobile	068010001		
Designation	Driver	Office			
Name	Kuan Teuseke	Email	k.teuseke@gmail.com		K Teuseke
Company	Stonie M.	Mobile	067 030 3801		
Designation	Secretary	Office	CPT		

Figure 8-20: Verification - 09/02/2023 Team 1B Attendance Register

DELTA built environment consultants		ATTENDANCE REGISTER		forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA	
CLIENT NAME	Department of Environment, Forestry and Fisheries	DATE	10 Feb 2023		
PROJECT NAME	Rights Allocation Process	TIME	08:00		
MEETING TYPE	Assessment Process - Team 1A				
VENUE	Foretrust Building 5th Floor Boardroom 5A				
ATTENDEE INFORMATION		CONTACT INFORMATION		SIGNATURE	
Name	Jurkwa Mngqolo	Email	ms.mngqolo@ya.gov.za		J Mngqolo
Company	Delta BEC	Mobile	0338688158		
Designation	Observer	Office	CPT		
Name	Ahluwale Mawani	Email	Amawani.mawani@dffe.gov.za		A Mawani
Company	DFFE	Mobile	083 572 5700		
Designation	Admin/Sec	Office	R. Zulwani		
Name	Bonkazi Nemo	Email	B.Nemo@dffe.gov.za		B Nemo
Company	DFFE	Mobile	071 958 1516		
Designation	Technical Administrator	Office			
Name	Kuan Teuseke	Email	k.teuseke@gmail.com		K Teuseke
Company	Stonie M.	Mobile	067 030 3801		
Designation	Secretary	Office	CPT		
Name	Uzubenathi Dwenza	Email	U.Dwenza@dffe.gov.za		U Dwenza
Company	DFFE	Mobile	083 266 7994		
Designation	SAC	Office	CPT		

Figure 8-21: Verification - 10/02/2023 Team 1A Attendance Register

DELTA built environment consultants		ATTENDANCE REGISTER		forestry, fisheries & the environment Department: Forestry, Fisheries and the Environment REPUBLIC OF SOUTH AFRICA	
CLIENT NAME	Department of Environment, Forestry and Fisheries	DATE	10 Feb 2023		
PROJECT NAME	Rights Allocation Process	TIME	08:00		
MEETING TYPE	Assessment Process - Team 1B				
VENUE	Foretrust Building 5th Floor Boardroom 5A				
ATTENDEE INFORMATION		CONTACT INFORMATION		SIGNATURE	
Name	Jurkwa Mngqolo	Email	ms.mngqolo@ya.gov.za		J Mngqolo
Company	Delta BEC	Mobile	0338688158		
Designation	Observer	Office	CPT		
Name	Bonkazi Nemo	Email	B.Nemo@dffe.gov.za		B Nemo
Company	DFFE	Mobile	071 958 1516		
Designation	Technical Administrator	Office			
Name	Andiso Noto	Email	anoto@dffe.gov.za		A Noto
Company	DFFE	Mobile	068 616 0086		
Designation	Driver	Office			
Name	Luyanda Tulo	Email	L.Tulo@dffe.gov.za		L Tulo
Company	DFFE	Mobile	0835153016		
Designation	Ass. Team Leader	Office			
Name	Kuan Teuseke	Email	k.teuseke@gmail.com		K Teuseke
Company	Stonie M.	Mobile	067 030 3801		
Designation	Secretary	Office	CPT		

Figure 8-22: Verification - 10/02/2023 Team 1B Attendance Register

8.3.2.2 Photo's

Handed over to DFFE as part of the information pack.

8.3.2.3 Checklist signed by all parties involved

Scanned copies were handed over to DFFE as part of the information pack.

8.4 QUALITY CONTROL TEAM

The quality control process was initially meant to happen every Friday afternoon once the assessment team have finished for the day. This did not happen; on the first two Friday's the teams had not completed enough application to warrant the quality control team meeting. The team only met on the third Friday (10/02/2023)

8.4.1 QUALITY CONTROL TEAM

The table below presents the findings for the region, start date and end date and elaborates on the observer responsible for this location with his/her comments.

Table 8-4: Verification– Overview

ITEM	DESCRIPTION
Region	WC/SC/CBD/SCC
Actual Start Date	25 January 2023
End Date	Delta BEC's appointment ends on 10 February 2023. The DFFE will continue with the verification process along with Stowie-M.
Observer	Fritz Swanepoel - Delta BEC

8.4.2 CRITERIA TO BE MET FOR THE QUALITY CONTROL TO BE SUCCESSFUL

This section presents the questions asked to the observers via WhatsApp and captures their responses in a table format.

Table 8-5: Verification – Quality control criteria to be met

DATE	TEAM	OBSERVER	*ATTENDANCE	IS THE QUALITY CONTROL TEAM CHECKING A SMALL SAMPLE OF THE APPLICATIONS PROVIDED BY THE ASSESSMENT TEAM?	HOW MANY APPLICATIONS HAS THE QUALITY CONTROL TEAM BEEN GIVEN TO MAKE FINAL DECISIONS ON?	HOW MANY OF THE APPLICATIONS HAS THE QUALITY CONTROL TEAM MADE FINAL DECISIONS ON?	IS THE QUALITY CONTROL TEAM PROVIDING FINAL DECISIONS ON THE APPLICATIONS THAT THEY HAVE BEEN GIVEN?	WHERE THE QUALITY CONTROL TEAMS DECISION DIFFERS FROM THAT OF THE ASSESSMENT TEAM, HAS THE QUALITY CONTROL TEAM PROVIDED A DETAILED EXPLANATION?	IS THE QUALITY CONTROL TEAM COMPILING A FINAL LIST OF "SUCCESSFUL" APPLICANTS?	IS THE REASONING FOR WHY APPLICANTS ARE UNSUCCESSFUL BEING COMPILED AND STORED?
25-JAN-23	TEAMS: 1, 2, 3	FRITZ SWANEPOEL	NO	YES	14	0	NO	NO	NO	YES

*Attendance	<p>Are the following team members present for the quality control day:</p> <ul style="list-style-type: none"> • Chairperson (SSFML Director) • Assessment team leaders (SSFM Deputy Directors) • Fisheries community development workers (FCDW) d. Secretariat (Stowie-M) • Observer Ensure the Delta BEC attendance register is signed. <p>There needs to be a new attendance register for every day of the verification process</p>
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8.4.2.1 Comments/Issues

Table 8-6: Comments and Issues

#	DATE	TEAM	COMMENTS/ISSUES
01	10 FEB 2023	TEAM 1, 2, 3	No FCDW's were present
02	10 FEB 2023	TEAM 1, 2, 3	The quality control team went through the applications that were reserved by the assessment teams. They went through the applications, provided their comment, and then sent it back to the assessment teams to assess again.

8.4.3 DATA COLLECTED:

This section presents the evidence collected in the form of attendance registers, photos, and signed observation checklists.

Table 8-7: Verification - Data collected

#	DATA COLLECTED	YES/NO
1	Attendance register	Yes
2	Checklist signed by all parties involved	Yes

8.4.3.1 Attendance register

The image shows two side-by-side attendance registers. Both are headed 'DELTA built environment consultants' and 'ATTENDANCE REGISTER'. The left register is dated '10 Feb 2023' and held at the 'M&M Boardroom, 35th Floor, Foreweek Building'. It lists attendees from Delta BEC (Fritz Seneappel), DFFE (Ntosi, Sigau, Sigau), and the Department of Forestry, Fisheries and the Environment (Mandisa Maki, A. Nyanguma). The right register lists attendees Kuan Tshu Seej and Stouwe M. Secorale. Both registers include columns for Name, Company, Designation, Contact Information (Email, Mobile, Office), and Signature.

Figure 8-23: Quality Control - 10/02/2023 Attendance Register

8.4.3.2 Checklist signed by all parties involved

Scanned copies handed over to the DFFE.

9 CONCLUSION

This annexure contains the summarised findings collected from the observers during all processes. The findings in this document are not Delta BEC's assumptions, but what was received from the observation teams.