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# OBSERVER FORUM REVIEW OF THE RIGHTS ALLOCATION PROCESS FOR SMALL-SCALE FISHERIES PERMITS

## MASTER REPORT

FINAL REPORT  
REVISION 00

**MARCH 2023**

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<b>CONSULTANT:</b>	Delta Built Environment Consultants (Pty) Ltd P.O. Box 35703 Menlo Park 0102		
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<b>PREPARED BY:</b>	Brendon van Rensburg	Agricultural Economist	
<b>REVIEWED BY:</b>	Fritz Swanepoel	Project Manager	
<b>APPROVED BY:</b>	Tian Gerber	HoD: Logistics and Data Analytics	
<b>DISTRIBUTION LIST:</b>	<b>COMPANY</b>	<b>NAME &amp; SURNAME</b>	
	Department of Forestry, Fisheries, and the Environment	Sindisa Sigam	
		Abongile Ngqongwa	
		Bazukile Ngxaki	

## RECORD OF REVISIONS

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## ANNEXURE KEY

Annexure	Area Number	Region	Distribution	Receipting
A	Area 1	cbd	Kwezi Hall Day 1	Kwezi Hall
B	Area 2	cbd	Eyethu Community Hall	Eyethu Community Hall
C	Area 3	cbd	Phandulwazi Hall	Phandulwazi Hall
D	Area 4	cbd	Melkbos Country Club	Melkbos Country Club
E	Area 5	wc	Saxon Sea Civic	Saxon Sea Primary School Hall
G	Area 7	cbd	Bellville South Civic Centre	Bellville South Civic Centre
H	Area 8	wc	Mamre Moravian Church Hall	Mamre Moravian Church Hall
I	Area 9	wc	Darling Community hall	Darling Community hall
J	Area 10	cbd	Hanover Park Community Centre	Hanover Park Community Centre
K	Area 11	sc	Moffat Community Hall	Hermanus Multi Purpose Centre
L	Area 12	cbd	Westridge church hall	Church of Nazeren Hall
M	Area 13	cbd	Retreat Hall	Sharon Assembly Hall
N	Area 14	cbd	Harmony Hall	Harmony Hall
O	Area 15	cbd	Methodist Church - Vrygrond Green Church	Gospel Faith Mission Church
P	Area 16	cbd	Hangberg Multipurpose Centre	Hangberg Multipurpose Centre
Q	Area 17	sc	Hawston Thusong Centre	Hawston Thusong Centre
R	Area 18	wc	Yzerfontein Community Hall	Yzerfontein Community Hall
S	Area 19	cbd	Imizamo Yethu - Iziko Lobomi	Iziko Lobomi
T	Area 20	cbd	Kalk Bay - Holy Trinity Church	Kalk Bay - Holy Trinity Church
U	Area 21	cbd	Ocean View - Multipurpose Centre	Ocean View - Multipurpose Centre
V	Area 22	cbd	Redhill Library	Redhill Library
W	Area 23	sc	Blompark VGK/ URC Hall	Blompark VGK/ URC Hall
X	Area 24	cbd	Macassar Hall	Macassar Old Civic Hall
Y	Area 25	cbd	Sir Lowry's Pass Library	Sir Lowry's Pass Library
AB	Area 28	sc	Proteadorp Community Hall	Proteadorp Community Hall
AC	Area 29	sc	Stanford Community Hall	Kiewiet Hall
AD	Area 30	cbd	Die Strand / Godens Bay - VGK Strand	VGK Die Strand
AE	Area 31	wc	Laingville - Sports Club house	Laingville Sports Club house
AF	Area 32	sc	Struisbaai Community Hall/ Struisbaai Library	Struisbaai Community Hall
AG	Area 33	sc	Gouritzmond Community Hall	Gouritzmond Community Hall
AH	Area 34	scc	Touwsranten Community Centre	Touwsranten Community Centre
AI	Area 35	scc	Kurland Community hall	Kurland Community Hall (Plett)
AJ	Area 36	wc	Lamberts Bay - Don Burrel Hall	Don Burrel Hall
AK	Area 37	wc	Elands bay - Elands Bay Community hall	Elands Bay Community Hall
AL	Area 38	wc	Papendorp Church Hall	Papendorp Church Hall
AM	Area 39	wc	Veldrift - Noordhoek Civic	Noordhoek Civic
AN	Area 40	wc	Paternoster Community Hall	Paternoster Community Hall
AO	Area 41	sc	Elim Community Hall	Elim Community Hall
AP	Area 42	scc	Covie - St Paul's Anglican Church	St Paul's Anglican Church
AQ	Area 43	wc	St Helena Community Hall	St Helena Bay Community Hall
AR	Area 44	wc	Dial Rock Hall - Saldanha - White City Multi Purpose Centre	White City Multi purpose centre
AS	Area 45	sc	Buffelsjag Community Hall	Buffelsjag Community Hall
AT	Area 46	sc	Vermaaklikheid - Slangrivier Community Hall	Slangrivier Community Hall
AU	Area 47	scc	Asla Community Hall	Asla Community Hall
AV	Area 48	scc	KwaNokuthula Plett - Thusong Community Centre	Thusong Community Centre
AW	Area 49	wc	Ebenhaezer Community Centre	Ebenhaezer Community Centre
AX	Area 50	scc	Hornlee Community Hall	Hornlee Community Hall
AY	Area 51	sc	Melkhoutfontein Community Hall	Stillbaai Community Hall
AZ	Area 52	scc	Plett - New Horizon Community Hall	New Horizon Community Hall
BA	Area 53	wc	Leipoltville town Hall	Leipoltville Church Hall
BB	Area 54	wc	Steenberg Community Hall	Steenberg Cove Community Hall
BC	Area 55	wc	Hopefield Community Hall	Hopefield Community Hall
BD	Area 56	sc	Eluxolweni Community Hall	Eluxolweni Community Hall
BE	Area 57	sc	Arniston Community Hall/ Eagle Ministry	Arniston Community Hall
BF	Area 58	scc	D'almeida Town Hall	D'almeida Town hall
BG	Area 59	scc	Rheenendal Youth Centre	Rheenendal Youth Centre
BH	Area 60	wc	Doring Bay - Miriam Owies hall	Miriam Owies Hall
BI	Area 61	wc	Vredenburg - Witteklip Community Hall	Witteklip Community Hall
BJ	Area 62	wc	Langebaan - Thusong Centre	Langebaan Thusong Centre
BK	Area 63	sc	Gansbaai - Masakhane Community Hall	Masakhane Community Hall
BL	Area 64	sc	Bredasdorp - Thusong Centre / Welverdiend Library	Bredasdorp Thusong Centre
BM	Area 65	scc	Sedgefield/ Smutsville Community Hall	Smutsville Community Hall
BN	Area 66	scc	Kranshoek Hall	Kranshoek Hall
BO	Area 67	scc	Wilderness - Kleinkranz Church	Kleinkranz Church
BQ	Area 69	scc	Wittedrift Community Hall (Plett) - Cancelled	Wittedrift Community Hall

## EXECUTIVE SUMMARY

The purpose of the report is to present the findings of the observer forum facilitation, including a comprehensive evaluation of the department's performance in issuing small-scale fishing permits. The report provides an overview of the observer forum's facilitation of the process and evaluates its fairness and transparency. The following table provides a summary of the facilities' compliance scores.

COMMUNITY	LOCATION	AVERAGE COMPLIANCE RATING	COMMENT & REQUIRED ACTION
<b>Gugulthu Crossroads Nyanga Philippi</b>	Area 1	87%	Minor Improvements
<b>Khayelitsha</b>	Area 2	74%	Minor Improvements
<b>Langa</b>	Area 3	76%	Minor Improvements
<b>Blouberg</b>	Area 4	90%	Compliant
<b>Atlantis</b>	Area 5	71%	Minor Improvements
<b>Gugulthu Crossroads Nyanga Philippi</b>	Area 6	85%	Minor Improvements
<b>Brackenfell Kraaifontein Belhar Delft</b>	Area 7	88%	Minor Improvements
<b>Mamre</b>	Area 8	73%	Minor Improvements
<b>Darling</b>	Area 9	73%	Minor Improvements
<b>Hanover Park</b>	Area 10	89%	Minor Improvements
<b>Westdene Zwelihle Mt Pleasant</b>	Area 11	73%	Minor Improvements
<b>Strandfontein Mitchell's Plain</b>	Area 12	93%	Compliant
<b>Retreat Steenberg Lavender Hill/ Rondevlei</b>	Area 13	92%	Compliant
<b>Grassy Park</b>	Area 14	93%	Compliant
<b>Vrygrond</b>	Area 15	92%	Compliant
<b>Hangberg/Hout Bay</b>	Area 16	93%	Compliant
<b>Hawston Paradise Park</b>	Area 17	90%	Compliant

COMMUNITY	LOCATION	AVERAGE COMPLIANCE RATING	COMMENT & REQUIRED ACTION
<b>Yzerfontein</b>	Area 18	91%	Compliant
<b>Imizamo Yethu</b>	Area 19	91%	Compliant
<b>Kalk Bay</b>	Area 20	93%	Compliant
<b>Masiphumelele Ocean View</b>	Area 21	89%	Minor Improvements
<b>Red Hill</b>	Area 22	89%	Minor Improvements
<b>Blompark</b>	Area 23	89%	Minor Improvements
<b>Macassar</b>	Area 24	89%	Minor Improvements
<b>Sir Lowry's Pass</b>	Area 25	89%	Minor Improvements
<b>Mbekweni (Paarl)</b>	Area 26	56%	Improvements
<b>Middleton/Botriver</b>	Area 27	43%	Major Improvements
<b>Kleinmond Pringle Bay Betty's Bay</b>	Area 28	87%	Minor Improvements
<b>Stanford</b>	Area 29	89%	Minor Improvements
<b>Gordon's Bay Strand</b>	Area 30	93%	Compliant
<b>Laingville/West Point</b>	Area 31	86%	Minor Improvements
<b>Struisbaai</b>	Area 32	90%	Compliant
<b>Gouritzmond</b>	Area 33	87%	Minor Improvements
<b>Touwsranten</b>	Area 34	90%	Compliant
<b>Kurland (Plett)</b>	Area 35	91%	Compliant
<b>Lambert's Bay</b>	Area 36	90%	Compliant
<b>Eiland Bay</b>	Area 37	91%	Compliant
<b>Papendorp</b>	Area 38	90%	Compliant
<b>Velddrift</b>	Area 39	91%	Compliant
<b>Paternoster</b>	Area 40	91%	Compliant
<b>Elim</b>	Area 41	90%	Compliant
<b>Covie</b>	Area 42	86%	Minor Improvements
<b>Sandy Point Stompneus Bay/Duyker Island/Columbine</b>	Area 43	90%	Compliant
<b>Saldanha (White City) Saldanha Diaz Ville</b>	Area 44	74%	Minor Improvements

COMMUNITY	LOCATION	AVERAGE COMPLIANCE RATING	COMMENT & REQUIRED ACTION
<b>Buffelsjag</b>	Area 45	90%	Compliant
<b>Vermaaklikheid/ Riversdale/San Sebastian Slangriver</b>	Area 46	59%	Improvements
<b>Asla KwaNonqaba Mossel Bay/ Herbertsdale</b>	Area 47	74%	Minor Improvements
<b>KwaNokuthula (Plett)/Bossies</b>	Area 48	90%	Compliant
<b>Ebenhaezer Lutzville</b>	Area 49	89%	Minor Improvements
<b>Hornlee</b>	Area 50	91%	Compliant
<b>Stillbaai Melkhoutfontein</b>	Area 51	90%	Compliant
<b>Qolweni(Plett) Pine Trees New Horizon</b>	Area 52	90%	Compliant
<b>Leipoltville Graafwater</b>	Area 53	89%	Minor Improvements
<b>Steenberg's Cove</b>	Area 54	91%	Compliant
<b>Hopefield</b>	Area 55	88%	Minor Improvements
<b>Eluxolweni</b>	Area 56	89%	Minor Improvements
<b>Arniston/ Waenhuiskraans</b>	Area 57	91%	Compliant
<b>Tarka/New Sunnyside D'almeida</b>	Area 58	75%	Minor Improvements
<b>Witlokasie/White Location Rhenendal</b>	Area 59	73%	Minor Improvements
<b>Doring Bay</b>	Area 60	89%	Minor Improvements
<b>Vredenberg</b>	Area 61	90%	Compliant
<b>Langebaan</b>	Area 62	91%	Compliant
<b>Masakhane (Gansbaai)</b>	Area 63	90%	Compliant
<b>Bredasdorp</b>	Area 64	91%	Compliant
<b>Sedgefield/ Smutsville</b>	Area 65	90%	Compliant
<b>Kranshoek</b>	Area 66	90%	Compliant

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COMMUNITY	LOCATION	AVERAGE COMPLIANCE RATING	COMMENT & REQUIRED ACTION
<b>Kleinkrantz (Wilderness)</b>	Area 67	90%	Compliant
<b>Wittedrift</b>	Area 69	69%	Improvements

The observer forum facilitation of small-scale fisheries found that the Department of Forestry, Fisheries and the Environment generally followed the established procedures for issuing small-scale fishing permits. The process was deemed fair and transparent, with appropriate considerations given to all applicants. However, there may be room for improvement in certain areas, such as streamlining the application process and providing more support and information to applicants. Overall, the findings suggest that the department is adequately fulfilling its responsibility in ensuring the fair distribution of small-scale fishing permits.

Details of the findings and recommendations are provided in the relevant sections of this report.

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## GLOSSARY OF TERMS AND ABBREVIATIONS

CBO	Community Bases Organisation
Comms	Communications
DFFE	Department of Forestry, Fisheries, and the Environment
RoD	Reason of Decision
SSFM	Small-Scale Fisheries Management
SP	Service Provider
SSF	Small Scale Fisheries
SE	Stakeholder Engagement

# 1 INTRODUCTION

This chapter will be presented in the following sections:

- Background
- Purpose of the report
- Structure of the report.

## 1.1 BACKGROUND

In 2016, the former Department of Agriculture, Forestry and Fisheries verified approximately eight thousand four hundred and eighty-eight individuals in fishing communities that expressed interest in small-scale fishery. Thereafter, the Department declared two thousand eight hundred and two individual small-scale fishers. However, after the announcement of declared small-scale fishers, the Department received several complaints implying that the process followed in Western Cape (WC) was unjust and not transparent. The Minister of Forestry, Fisheries and the Environment, Ms Barbara Creecy (“the Minister”), engaged with various fishing communities and other fisheries stakeholders in Western Cape to note the challenges faced by fishers and to respond to the concerns raised by the fishers. The fishers showed unhappiness about the entire process in the Western Cape. Subsequently to that, the Department decided to launch an audit on the entire process of verifying and registering fishers in the Western Cape. The findings proved that the process in the Western Cape was ambiguous, unfair, and not transparent and thereby recommended that the Minister should start the process afresh.

The audit report further concluded that the verification criteria used were not in line with the Small-Scale Fisheries Policy, the verification form was ambiguous, the community panel members excluded fishers unfairly and deliberately, officials assessing verification information were not consistent, the service provider did not capture information correctly, and the process followed for WC was wholly inadequate and unfair. Furthermore, the audit report concluded that the criteria on the verification form were not clear for fishers to understand. The verification form allowed for inconsistent information and confusion to fishers who were completing the form without assistance. The Criteria (SSF Regulation 4 (1)) were not defined, hence a possibility of ambiguity. In redoing the process, the Department is determined to ensure consistency; hence, the appointment of an observer committee, which will include the recognised Community Based Organisations (CBOs).

This project involves the observation of the mobilization, distribution, receipting and verification processes of Small-Scale Fishers in the Western Cape. The purpose of the observer forum is to observe that all processes are adhered to in the manner outlined in the implementation plan. The implementation plan with an additional checklist can be found below.

Delta Built Environment Consultants (Delta BEC) was appointed to ensure the management of the observer committee as well as the documentation, processing and reporting on any documentation that emanates from the observer committee's duties.

## **1.2 PURPOSE OF REPORT**

The purpose of this overarching master report is to present the findings of the observer forum facilitation of small-scale fisheries and aims to give the reader feedback as to how well the Department of Forestry, Fisheries and the Environment did with following the due procedure set out to fairly issue individuals with small-scale fishing permits. The high-level process that was followed is as follows:

- Step 1: Mobilization
- Step 2: Distribution
- Step 3: Receipting
- Step 4: Verification (3 Phases)

Delta BEC is not employed to observe the appeals and final list announcement process. The appeals process will be handled by an external department. Once the appeals process has run its course, the final list will be announced.

The report will include the purpose of each stage, methodology, types of data collected, and summaries of the results from the days observed, detailed checklists and photo evidence will be included as appendices.

## **1.3 STRUCTURE OF REPORT**

The report comprises the following sections:

- Section 2: Observer Forum's Findings Role and Findings
- Section 3: Conclusion and recommendations
- Appendices.

## 2 OBSERVER FORUM ROLE AND FINDINGS

This section of the overarching master report details the conditions against which the Observer Forum Process was followed, the methodology used to conduct the Observer Forum Roles and the findings from the entire process.

To address issues regarding the justness and transparency of previous Western Cape small-scale fisheries rights allocation processes, an observer forum was established to keep an eye on the rights allocation process and to report its findings.

### 2.1 PROJECT PHASES

The entire process will include the mobilisation of fishing communities, the distribution of verification forms, and the receipt of the forms. It also includes registration and verification, the announcement of a provisional list, the handling of appeals, and the declaration of the final list of small-scale fishers to receive allocations. Originally, the project consisted of four (4) phases which are summarised in the sub-sections below:

- Mobilisation
- Distribution
- Receipting
- Verification.

Additional project phases that were required for the project and added retrospectively include:

- Catch-all distribution
- Mobilisation for receipting.

#### 2.1.1 MOBILISATION

The mobilisation phase of the process refers to the phase where the local fishermen interested in obtaining fishing rights are notified that the distribution phase will commence. This communication is done via posters, bulk SMSs and radio broadcasts.

The observer forum had not yet been established when the DFFE commenced with the mobilisation phase. The DFFE noted that they are comfortable to commence with mobilisation without the observer forum present and opted to provide the proof themselves. Due to this, no observer forum feedback forms were generated.

#### 2.1.2 DISTRIBUTION

The distribution phase of the process refers to the distribution of application forms to interested fishers who wish to obtain small-scale fishing licenses. The distribution of the licenses is limited to the applicants who applied for fishing licenses during the 2016 process.

During the distribution phase, the following observers were dispatched to the various locations to report on whether the following criteria were met.

- Did the DFFE arrange a venue and date for the collection of verification forms?
- Did the venue open on time?
- Has an attendance register been signed by all parties, including the observer forum?
- On the date of verification form collection, did the DFFE members explain to fishers how to fill in the forms?
- On the date of verification form collection, did the DFFE members explain to fishers that forms can be filled in on the day of verification?

### **2.1.3 CATCH-ALL DISTRIBUTION**

The Catch-all Distribution phase is an additional phase that was added to the project. During the distribution phase, the DFFE noted that the number of forms collected was low compared to the number of applicants in 2016. The DFFE noted that this was due to varying reasons but wanted to give fishers another chance to collect. As a result, the DFFE ran a second distribution phase. This distribution phase did not go to each venue but went to central venues in the larger regions where fishers from surrounding areas could collect their forms. The dates of this process were advertised via SMS.

### **2.1.4 MOBILISATION FOR RECEIPTING**

During the distribution phase, the DFFE noted that they got multiple requests from fisher NPOs to extend the time between the distribution and receipting dates. The NPOs noted that the fishers required more time to get their supporting documentation together. The DFFE agreed to push the receipting dates out and, in turn, proceeded to arrange a mobilisation for receipting process. The mobilisation for receipting process included going to the venues and putting up posters that advertised the new dates for the receipting process.

Delta BEC was put on WhatsApp groups with DFFE members who would send photos of the posters at the venues as evidence that they have been put up.

### **2.1.5 RECEIPTING**

The Department embarked on the Receipting process of the Western Cape Small-Scale Fisheries Registration and Verification Process from 5 December to 15 December 2022. The two weeks of Receipting were then followed by a Catch-all process between 19 and 20 December 2022.

The main purpose of the receipting phase was to receive and submit completed application forms for small-scale fisheries applications.

A brief summary of the receipting activities that took place on the day of receipting at the various locations is detailed in the bullet points below:

- 1) Venue is opened by the implementer no later than 8.30 am.
- 2) Venue is prepared for Receipting ensuring all stationery needs are present viz:
  - a) Attendance registers for Implementing Team, including the Observer Institution
  - b) Attendance register for those submitting forms
  - c) Database for Registered Fishers (electronic and hard copy)
  - d) Checklist electronically
  - e) Stamp pad for thumbprint
  - f) Dedicated stamp for “complete” and “incomplete” forms
  - g) Receipt Books
  - h) Dedicated laptops
  - i) Internet connection
  - j) Video Camera for recording receipting session
  - k) Clearly labelled boxes for storing applications. (A box for each participating community).
- 3) People are ushered to sit in rows, and preliminary announcements are made by Service Provider supported by DFFE to explain the procedure for the day.
- 4) People are then informed to approach data capturers sitting in dedicated areas to submit their applications.

From these two processes, the Department received a total of 3 996 verification forms (excluding duplicates).

The number of receipted verification forms per region is as follows (excluding duplicates):

- West Coast: 1 236
- Cape Metro: 1 369
- South Coast: 1 281
- Garden Route: 110

The overall turnout for Receipting was generally positive, considering that the Department distributed just over 5 000 verification forms.

### **2.1.6 VERIFICATION**

In the Assessment and Verification process of verification forms, it is of utmost importance to note that the Small-Scale Fisheries Rights Allocation Process is a none-competitive process, and it seeks to include as many Small-Scale Fishers as possible. The principle to be used by Assessment Teams is that “All applicants are successful unless they are unable to provide proof that they meet all the required criteria as described in the Regulations”, which could also be described as the “Negative Marking” principle.

It is proposed that before the Assessment Process commences, all teams need to consider the observations made during the Receipting process and collectively agree on how to apply the Negative Marking principle so that people are not

unfairly or unintentionally disadvantaged, but at the same time, keeping the assessment process consistent as possible.

#### **2.1.6.1 Assessment Phases**

The Assessment and Verification of Verification forms will be completed in two separate phases that will run simultaneously. However, prior to the assessment, there will be a Pre-Assessment process to investigate all “Unregistered” applicants.

Following the Pre-Assessment process, Assessment Teams will meet Monday to Thursday to do assessments, and the Quality Control Team will meet on Fridays to do Quality Control for the week.

#### **2.1.6.2 Pre-Assessment Phase**

There will be a dedicated team which will go through all the 272 applicants that were labelled as “Unregistered” to determine whether they really participated in the previous 2016 process or whether they are part of the Annexure B list of the High Court Order (case no. 4020/2021).

The team will go through the following databases and lists:

- Reviewed Database of 2016
- Annexure B list of High Court Order (case no. 4020/2021).

#### **2.1.6.3 Phase one: Assessment Teams**

The Assessment and Verification of received verification forms focus on the following:

1. Verifying whether a verification form is “Complete” or “Incomplete”, by confirming that:
2. the verification form is signed by the applicant;
  - a. all Required Questions (with three asterisk \*\*\*) are completed;
  - b. all required supporting documents in line with the criteria are attached;
3. Providing a recommended outcome of the verification form by confirming that the verification is “Complete” or “Incomplete”;
4. Further providing the initial outcome of the verification by classifying the verification form as “Successful or “Unsuccessful” based on the 4 (four) qualifying criteria;
5. Classifying verification forms that need further consultation as “Reserved” so that they can be dealt with during the Quality Control phase;
6. Providing detailed reasons for the recommended outcome;
7. Ensuring that all assessment information and outcomes are captured on an electronic database per applicant, community and region in the prescribed database format.

#### 2.1.6.4 Phase Two: Quality Control Team

The Moderation and Quality Control process to ensure that the verification process followed by Assessment teams is consistent and of adequate quality, focusing on the following:

- 1) High-level verification of the information provided
- 2) Providing the final verification decision
- 3) Providing detailed reasons if there are any changes in decisions received by Assessment Team
- 4) Compiling the Final List of “Successful” applicants based on the moderation and quality control outcomes
- 5) Compile Record of decisions (RoDs) for “Unsuccessful” applicants
- 6) Open the appeals period for 30 calendar days after issuing ROD letters.

#### 2.1.6.5 Teams and compositions

Considering the total number of verification forms received from the four regions, there will be three Assessment teams, which will be as follows:

- Team 1: West Coast Region
- Team 2: Cape Metro Region
- Team 3: South Coast and Garden Route Regions

Each Assessment team should have a core team comprising a Team Leader (SSFM: Deputy Director), Team member from D:SSFM, Fisheries Community Development Worker (FCDW), Secretariat (Stowie-M) and an Observer. Assessment Teams should have additional members to assist with the process; however, for consistency and to meet quorum, each team should have the members of the core team present for assessments.

At the start of the Assessment Process, all three teams should meet to consider the observations of the Receipting process and together agree on how to apply the “Negative Marking” principle throughout the regions. At the joint gathering, the teams should also identify at least 50 verification forms from across the four regions, which will be assessed by the “joint setting” to ensure that all teams understand the process to be followed going forward.

#### 2.1.6.6 Quality Control Team

There will be one Quality Control team comprising the Chairperson (SSFM: Director), Assessment Team Leaders (SSFM: Deputy Directors), Secretariat (Stowie-M) and an Observer. The Quality Control Team may have additional team members joining the team if all core team members agree.

Assessment team Leaders will be responsible for presenting assessments of their respective regions in the Quality Control Team, and all “Reserved” applications from Assessment Teams should be presented here and resolved.



## 2.2 OBSERVER FORUM SCHEDULE OF VENUES AND DATES

The table below presents a summary of all the venues and dates for the project phases.

Table 2-1: Venues and Dates

LOCATION			MOBILISATION		DISTRIBUTION		CATCH-ALL DISTRIBUTION		MOBILIZATION FOR RECEIPTING		RECEIPTING		VERIFICATION	
Community	Area	Region	Venue	Date	Venue	Date	Venue	Date	Venue	Date	Venue	Date	Venue	Date
<b>Gugulthu Crossroads Nyanga Philippi</b>	Area 1	CBD	Kwezi Hall	12-Sep-22	Kwezi Hall Day 1	26-Sep-22	Fortrust Building	17-Oct-22	Kwezi Hall	21-Nov-22	Kwezi Hall	06-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Khayelitsha</b>	Area 2	CBD	Eyethu Community Hall	12-Sep-22	Eyethu Community Hall	26-Sep-22	Fortrust Building	17-Oct-22	Eyethu Community Hall	21-Nov-22	Eyethu Community Hall	06-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Langa</b>	Area 3	CBD	Phandulwazi Hall	12-Sep-22	Phandulwazi Hall	26-Sep-22	Fortrust Building	17-Oct-22	Phandulwazi Hall	21-Nov-22	Phandulwazi Hall	05-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Blouberg</b>	Area 4	WC	Melkbos Country Club	12-Sep-22	Melkbos Country Club	26-Sep-22	Saldahna: Dial Rock	21-Oct-22	Melkbos Country Club	22-Nov-22	Melkbos Country Club	06-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Atlantis</b>	Area 5	WC	Saxon Sea Civic	12-Sep-22	Saxon Sea Civic	26-Sep-22	Saldahna: Dial Rock	21-Oct-22	Saxon Sea Civic	24-Nov-22	Saxon Sea Primary School Hall	06-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Gugulthu Crossroads Nyanga Philippi</b>	Area 6	CBD	Kwezi hall	12-Sep-22	Kwezi Hall Day 2	27-Sep-22	Fortrust Building	17-Oct-22	Kwezi hall	21-Nov-22	N/A	06-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Brackenfell Kraaifontein Belhar Delft</b>	Area 7	CBD	Bellville South Venue	12-Sep-22	Bellville South Civic Centre	27-Sep-22	Fortrust Building	17-Oct-22	Bellville South Venue	21-Nov-22	Bellville South Civic Centre	07-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Mamre</b>	Area 8	WC	Mamre Moravian Church Hall	12-Sep-22	Mamre Moravian Church Hall	27-Sep-22	Saldahna: Dial Rock	21-Oct-22	Mamre Moravian Church Hall	24-Nov-22	Mamre Moravian Church Hall	06-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Darling</b>	Area 9	WC	Darling Community Hall	12-Sep-22	Darling Community Hall	27-Sep-22	Saldahna: Dial Rock	21-Oct-22	Darling Community Hall	24-Nov-22	Darling Community Hall	09-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023

LOCATION			MOBILISATION		DISTRIBUTION		CATCH-ALL DISTRIBUTION		MOBILIZATION FOR RECEIPTING		RECEIPTING		VERIFICATION	
<b>Hanover Park</b>	Area 10	CBD	Hanover Park Community Centre	12-Sep-22	Hanover Park Community Centre	27-Sep-22	Fortrust Building	17-Oct-22	Hanover Park Community Centre	21-Nov-22	Hanover Park Community Centre	05-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Westdene Zwelihle Mt Pleasant</b>	Area 11	SC	Moffat Community Hall	20-Sep-22	Moffat Community Hall	27-Sep-22	Hermanus New Harbour Multipurpose Centre	18-Oct-22	Moffat Community Hall	22-Nov-22	Hermanus Multipurpose Centre	09-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Strandfontein Mitchell's Plain</b>	Area 12	CBD	Westridge church hall	12-Sep-22	Westridge church hall	27-Sep-22	Fortrust Building	17-Oct-22	Westridge church hall	21-Nov-22	Church of Nazeren Hall	05-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Retreat Steenberg Lavender Hill / Rondevlei</b>	Area 13	CBD	Retreat Hall	12-Sep-22	Retreat Hall	28-Sep-22	Fortrust Building	17-Oct-22	Retreat Hall	21-Nov-22	Sharon Assembly Hall	06-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Grassy Park</b>	Area 14	CBD	Harmony Hall	12-Sep-22	Harmony Hall	28-Sep-22	Fortrust Building	17-Oct-22	Harmony Hall	21-Nov-22	Harmony Hall	09-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Vrygrond</b>	Area 15	CBD	Vrygrond Green Church	12-Sep-22	Methodist Church - Vrygrond Green Church	28-Sep-22	Fortrust Building	17-Oct-22	Vrygrond Green Church	21-Nov-22	Gospel Faith Mission Church	07-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Hangberg/ Hout Bay</b>	Area 16	CBD	Hangberg Civic Centre	12-Sep-22	Hangberg Multipurpose Centre	28-Sep-22	Fortrust Building	17-Oct-22	Hangberg Civic Centre	21-Nov-22	Hangberg Multipurpose Centre	09-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Hawston Paradise Park</b>	Area 17	SC	Hawston Thusong Centre	20-Sep-22	Hawston Thusong Centre	28-Sep-22	Hermanus New Harbour Multipurpose Centre	18-Oct-22	Hawston Thusong Centre	22-Nov-22	Hawston Thusong Centre	09-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Yzerfontein</b>	Area 18	WC	Yzerfontein Community Hall	14-Sep-22	Yzerfontein Community Hall	28-Sep-22	Saldahna: Dial Rock	21-Oct-22	Yzerfontein Community Hall	24-Nov-22	Yzerfontein Community Hall	07-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Imizamo Yethu</b>	Area 19	CBD	Imizamo Yethu - Iziko Lobomi	12-Sep-22	Imizamo Yethu - Iziko Lobomi	29-Sep-22	Fortrust Building	17-Oct-22	Imizamo Yethu - Iziko Lobomi	21-Nov-22	Iziko Lobomi	07-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023

LOCATION		MOBILISATION		DISTRIBUTION		CATCH-ALL DISTRIBUTION		MOBILIZATION FOR RECEIPTING		RECEIPTING		VERIFICATION		
<b>Kalk Bay</b>	Area 20	CBD	Kalk Bay - Holy Trinity Church	12-Sep-22	Kalk Bay - Holy Trinity Church	29-Sep-22	Fortrust Building	17-Oct-22	Kalk Bay - Holy Trinity Church	21-Nov-22	Kalk Bay - Holy Trinity Church	08-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Masiphumelele Ocean View</b>	Area 21	CBD	Ocean View - Multipurpose Centre	12-Sep-22	Ocean View - Multipurpose Centre	29-Sep-22	Fortrust Building	17-Oct-22	Ocean View - Multipurpose Centre	21-Nov-22	Ocean View - Multipurpose Centre	06-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Red Hill</b>	Area 22	CBD	Redhill Community Centre	12-Sep-22	Redhill Library	29-Sep-22	Fortrust Building	17-Oct-22	Redhill Community Centre	21-Nov-22	Redhill Library	08-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Blompark</b>	Area 23	SC	Blompark Community Hall	20-Sep-22	Blompark VGK/ URC Hall	29-Sep-22	Hermanus New Harbour Multipurpose Centre	18-Oct-22	Blompark Community Hall	22-Nov-22	Blompark VGK/ URC Hall	07-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Macassar</b>	Area 24	CBD	Macassar Hall	12-Sep-22	Macassar Hall	30-Sep-22	Fortrust Building	17-Oct-22	Macassar Hall	21-Nov-22	Macassar Old Civic Hall	09-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Sir Lowry's Pass</b>	Area 25	CBD	Sir Lowry's Pass Library	12-Sep-22	Sir Lowry's Pass Library	30-Sep-22	Fortrust Building	17-Oct-22	Sir Lowry's Pass Library	21-Nov-22	Sir Lowry's Pass Library	08-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Mbekweni (Paarl)</b>	Area 26	CBD	Mbekweni Paarl (Mbekweni Com Hall?)	12-Sep-22	Mbekweni Community Hall	30-Sep-22	Fortrust Building	17-Oct-22	Mbekweni Paarl (Mbekweni Com Hall?)	21-Nov-22	NO CORRESPONDING VENUE (PAARL AREA)	N/A	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Middleton/Botriver</b>	Area 27	CBD	Botriver Community Hall	12-Sep-22	Kromco Hall, Botriver	30-Sep-22	Fortrust Building	17-Oct-22	Botriver Community Hall	21-Nov-22	POSSIBLY INCLUDED WITH PROTEADORP/HERMANUS	N/A	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Kleinmond Pringle Bay Betty's Bay</b>	Area 28	SC	Proteasdrorp Community Hall	20-Sep-22	Proteasdrorp Community Hall	30-Sep-22	Hermanus New Harbour Multipurpose Centre	18-Oct-22	Proteasdrorp Community Hall	22-Nov-22	Proteasdrorp Community Hall	06-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Stanford</b>	Area 29	SC	Stanford Community Hall	20-Sep-22	Stanford Community Hall	30-Sep-22	Hermanus New Harbour Multipurpose Centre	18-Oct-22	Stanford Community Hall	22-Nov-22	Kiewiet Hall	08-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023

LOCATION		MOBILISATION		DISTRIBUTION		CATCH-ALL DISTRIBUTION		MOBILIZATION FOR RECEIPTING		RECEIPTING		VERIFICATION		
<b>Gordon's Bay Strand</b>	Area 30	CBD	Dr Jouberg School	20-Sep-22	Die Strand / Godens Bay - VGK Strand	30-Sep-22	Fortrust Building	17-Oct-22	Dr Jouberg School	21-Nov-22	VGK Die Strand	08-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Laingville/West Point</b>	Area 31	WC	Sports Clubhouse	20-Sep-22	Laingville - Sports Club house	03-Oct-22	Saldahna: Dial Rock	21-Oct-22	Sports Clubhouse	22-Nov-22	Laingville Sports Club house	14-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Struisbaai</b>	Area 32	SC	Struisbaai Community Hall / Struisbaai Library	20-Sep-22	Struisbaai Community Hall/ Struisbaai Library	03-Oct-22	Bredarsdorp: Thusong Centre	19-Oct-22	Struisbaai Community Hall / Struisbaai Library	23-Nov-22	Struisbaai Community Hall	13-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Gouritzmond</b>	Area 33	SC	Gouritzmond Community Hall	20-Sep-22	Gouritzmond Community Hall	03-Oct-22	Stillbaai	19-Oct-22	Gouritzmond Community Hall	28-Nov-22	Gouritzmond Community Hall	12-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Touwsranten</b>	Area 34	SCC	Touwsranten Community Centre	20-Sep-22	Touwsranten Community Centre	03-Oct-22	D'almeida Hall	20-Oct-22	Touwsranten Community Centre	28-Nov-22	Touwsranten Community Centre	12-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Kurland (Plett)</b>	Area 35	SCC	Kurland Community hall	20-Sep-22	Kurland Community hall	03-Oct-22	Plettenberg bay: New Horizon Community Hall	19-Oct-22	Kurland Community hall	28-Nov-22	Kurland Community Hall (Plett)	12-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Lambert's Bay</b>	Area 36	WC	Don Burrell Hall	20-Sep-22	Lamberts Bay - Don Burrell Hall	03-Oct-22	Elands Bay Community Hall	19-Oct-22	Don Burrell Hall	22-Nov-22	Sports Recreational Centre	12-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Eiland Bay</b>	Area 37	WC	Elands Bay Community Hall	20-Sep-22	Elands bay - Elands Bay Community hall	03-Oct-22	Elands Bay Community Hall	19-Oct-22	Elands Bay Community Hall	22-Nov-22	Elands Bay Community Hall	13-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Papendorp</b>	Area 38	WC	Papendorp Church Centre	20-Sep-22	Papendorp Church Hall	04-Oct-22	Doringbaai: Community Hall	20-Oct-22	Papendorp Church Centre	22-Nov-22	Papendorp Church Hall	13-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Veldrift</b>	Area 39	WC	Noordhoek Civic Hall	20-Sep-22	Veldrift - Noordhoek Civic	04-Oct-22	Saldahna: Dial Rock	21-Oct-22	Noordhoek Civic Hall	22-Nov-22	Noordhoek Civic	14-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023

LOCATION			MOBILISATION		DISTRIBUTION		CATCH-ALL DISTRIBUTION		MOBILIZATION FOR RECEIPTING		RECEIPTING		VERIFICATION	
<b>Paternoster</b>	Area 40	WC	Paternoster Community Hall	20-Sep-22	Paternoster Community Hall	04-Oct-22	Saldanha: Dial Rock	21-Oct-22	Paternoster Community Hall	22-Nov-22	Paternoster Community Hall	15-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Elim</b>	Area 41	SC	Elim Community Centre	20-Sep-22	Elim Community Hall	04-Oct-22	Bredarsdorp: Thusong Centre	19-Oct-22	Elim Community Centre	23-Nov-22	POSSIBLY INCLUDED WITH STANFORD/GANSBAAI/BREDASDORP	N/A	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Covie</b>	Area 42	SCC	St Paul's Anglican Church	20-Sep-22	Covie - St Paul's Anglican Church	03-Oct-22	Plettenberg bay: New Horizon Community Hall	19-Oct-22	St Paul's Anglican Church	28-Nov-22	St Paul's Anglican Church	12-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Sandy Point Stompneus Bay/Duyker Island/Columbine</b>	Area 43	WC	St Helena Community Hall	20-Sep-22	St Helena Community Hall	05-Oct-22	Saldanha: Dial Rock	21-Oct-22	St Helena Community Hall	22-Nov-22	St Helena Bay Community Hall	13-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Saldanha (White City) Saldanha Diaz Ville</b>	Area 44	WC	White City Multipurpose Centre	20-Sep-22	Dial Rock Hall - Saldanha - White City Multi Purpose Centre	05-Oct-22	Saldanha: Dial Rock	21-Oct-22	White City Multipurpose Centre	22-Nov-22	White City Multi purpose centre	08-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Buffelsjag</b>	Area 45	SC	Buffelsjag Community Hall	20-Sep-22	Buffelsjag Community Hall	05-Oct-22	Bredarsdorp: Thusong Centre	19-Oct-22	Buffelsjag Community Hall	24-Nov-22	NO CORRESPONDING VENUE	N/A	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Vermaaklikheid/ Riversdale/ San Sebastian Slangrivier</b>	Area 46	SC	Slangrivier Community Hall	20-Sep-22	Vermaaklikheid - Slangrivier Community Hall	05-Oct-22	Stillbaai	21-Oct-22	Slangrivier Community Hall	28-Nov-22	Slangrivier Community Hall	13-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Asla KwaNonqaba Mossel Bay / Herbertsdale</b>	Area 47	SCC	Mossel Bay Town Hall	20-Sep-22	Asla Community Hall	05-Oct-22	D'almeida Hall	20-Oct-22	Mossel Bay Town Hall	28-Nov-22	Asla Community Hall	15-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>KwaNokuthula (Plett) / Bossies</b>	Area 48	SCC	Thusong Community Centre	20-Sep-22	KwaNokuthula Plett - Thusong Community Centre	05-Oct-22	D'almeida Hall	20-Oct-22	Thusong Community Centre	28-Nov-22	Thusong Community Centre	14-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Ebenhaezer Lutzville</b>	Area 49	WC	Ebenhaezer Community Centre	20-Sep-22	Ebenhaezer Community Centre	05-Oct-22	Doringbaai: Community Hall	20-Oct-22	Ebenhaezer Community Centre	22-Nov-22	Ebenhaezer Community Centre	12-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023

LOCATION			MOBILISATION		DISTRIBUTION		CATCH-ALL DISTRIBUTION		MOBILIZATION FOR RECEIPTING		RECEIPTING		VERIFICATION	
<b>Hornlee</b>	Area 50	SCC	Hornlee Community Hall	20-Sep-22	Hornlee Community Hall	05-Oct-22	Plettenberg bay: New Horizon Community Hall	19-Oct-22	Hornlee Community Hall	28-Nov-22	Hornlee Community Hall	13-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Stillbaai Melkhoutfontein</b>	Area 51	SC	Melkhoutfontein Community Hall	20-Sep-22	Melkhoutfontein Community Hall	05-Oct-22	Stillbaai	21-Oct-22	Melkhoutfontein Community Hall	28-Nov-22	Stillbaai Community Hall	13-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Qolweni(Plett) Pine Trees New Horizon</b>	Area 52	SCC	New Horizon Community Hall	20-Sep-22	Plett - New Horizon Community Hall	05-Oct-22	Plettenberg bay: New Horizon Community Hall	19-Oct-22	New Horizon Community Hall	28-Nov-22	New Horizon Community Hall	13-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Leipoltville Graafwater</b>	Area 53	WC	Leipoltville Church Hall	20-Sep-22	Leipoltville town Hall	06-Oct-22	Elands Bay Community Hall	19-Oct-22	Leipoltville Church Hall	22-Nov-22	Leipoltville Church Hall	15-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Steenberg's Cove</b>	Area 54	WC	Steenberg Community Hall	20-Sep-22	Steenberg Community Hall	06-Oct-22	Saldahna: Dial Rock	21-Oct-22	Steenberg Community Hall	22-Nov-22	Steenberg Cove Community Hall	13-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Hopefield</b>	Area 55	WC	Hopefield Community Hall	20-Sep-22	Hopefield Community Hall	06-Oct-22	Saldahna: Dial Rock	21-Oct-22	Hopefield Community Hall	22-Nov-22	Hopefield Community Hall	08-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Eluxolweni</b>	Area 56	SC	Eluxolweni Community Hall	20-Sep-22	Eluxolweni Community Hall	06-Oct-22	Hermanus New Harbour Multipurpose Centre	18-Oct-22	Eluxolweni Community Hall	24-Nov-22	Eluxolweni Community Hall	05-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Arniston/Waenhuiskraans</b>	Area 57	SC	Arniston Community Hall/Eagle Minity	20-Sep-22	Arniston Community Hall/Eagle Ministry	06-Oct-22	Bredarsdorp: Thusong Centre	19-Oct-22	Arniston Community Hall/Eagle Minity	23-Nov-22	Arniston Community Hall	15-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Tarka/New Sunnyside D'almeida</b>	Area 58	SCC	D'almeida Town Hall	20-Sep-22	D'almeida Town Hall	06-Oct-22	D'almeida Hall	20-Oct-22	D'almeida Town Hall	28-Nov-22	D'almeida Town hall	12-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Witlokasie/White Location Rhenendal</b>	Area 59	SCC	Rheenendal Youth Centre	20-Sep-22	Rheenendal Youth Centre	06-Oct-22	Plettenberg bay: New Horizon Community Hall	19-Oct-22	Rheenendal Youth Centre	28-Nov-22	Rheenendal Youth Centre	15-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023

LOCATION		MOBILISATION		DISTRIBUTION		CATCH-ALL DISTRIBUTION		MOBILIZATION FOR RECEIPTING		RECEIPTING		VERIFICATION		
<b>Doring Bay</b>	Area 60	WC	Miriam Owies Hall	20-Sep-22	Doring Bay - Miriam Owies hall	07-Oct-22	Doringbaai: Community Hall	20-Oct-22	Miriam Owies Hall	22-Nov-22	Miriam Owies Hall	14-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Vredenberg</b>	Area 61	WC	Witteklip Community Hall	20-Sep-22	Vredenburg - Witteklip Community Hall	07-Oct-22	Saldahna: Dial Rock	21-Oct-22	Witteklip Community Hall	22-Nov-22	Witteklip Community Hall	15-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Langebaan</b>	Area 62	WC	Langebaan Thusong Centre	20-Sep-22	Langebaan - Thusong Centre	07-Oct-22	Saldahna: Dial Rock	21-Oct-22	Langebaan Thusong Centre	24-Nov-22	Langebaan Thusong Centre	07-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Masakhane (Gansbaai)</b>	Area 63	SC	Masakhane Community Hall	20-Sep-22	Gansbaai - Masakhane Community Hall	07-Oct-22	Hermanus New Harbour Multipurpose Centre	18-Oct-22	Masakhane Community Hall	24-Nov-22	Masakhane Community Hall	06-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Bredasdorp</b>	Area 64	SC	Thusong Centre/ Wewerdiend Library	20-Sep-22	Bredasdorp - Thusong Centre/ Wewerdiend Library	07-Oct-22	Bredarsdorp: Thusong Centre	19-Oct-22	Thusong Centre/ Wewerdiend Library	23-Nov-22	Bredasdorp Thusong Centre	12-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Sedgefield/ Smutsville</b>	Area 65	SCC	Smutsville Community Hall	20-Sep-22	Sedgefield/ Smutsville Community Hall	07-Oct-22	D'almeida Hall	20-Oct-22	Smutsville Community Hall	28-Nov-22	Smutsville Community Hall	14-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Kranshoek</b>	Area 66	SCC	Kranshoek Hall	20-Sep-22	Kranshoek Hall	07-Oct-22	Plettenberg bay: New Horizon Community Hall	19-Oct-22	Kranshoek Hall	28-Nov-22	Kranshoek Hall	15-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Kleinkrantz (Wilderness)</b>	Area 67	SCC	Kleinkrantz Church	20-Sep-22	Wilderness - Kleinkrantz Church	07-Oct-22	D'almeida Hall	20-Oct-22	Kleinkrantz Church	28-Nov-22	Kleinkrantz Church	13-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023
<b>Wittedrift</b>	Area 69	SCC	Greenvalley - Wittedrift community Hall	20-Sep-22	N/A	N/A	Plettenberg bay: New Horizon Community Hall	19-Oct-22	Wittedrift	29-Nov-22	Witterdrift Community Hall (plett)	14-Dec-22	Foretrust Building	Observed between 25/01/2023 – 10/02/2023

## 2.3 SUMMARY OF OVERALL COMPLIANCE & FINDINGS

Once the project phases were completed, the photos and checklists were reviewed, and the recorded data was assessed. The required action and comments were based on the overall level of compliance with the conditions against which each project phase was assessed and indicated in the following key.

**Table 2-2: Legend for required action**

KEY	DESCRIPTION
90% - 100%	Compliant
70% - 90%	Minor Improvements
50% - 70%	Improvements
0% - 50%	Major Improvements

The following table provides a summary of the facilities' compliance scores. The detailed weight allocation and conditions to which the overall compliance of all 67 Areas is expressed as percentages in Table 2-3.



Table 2-3: Overall compliance

LOCATION	MOBILISATION COMPLIANCE RATING	DISTRIBUTION COMPLIANCE RATING	CATCH-ALL COMPLIANCE RATING	MOBILISATION FOR RECEIPTING COMPLIANCE	RECEIPTING COMPLIANCE	VERIFICATION COMPLIANCE	AVERAGE COMPLIANCE RATING	REQUIRED ACTION
Area 1	56%	100%	100%	100%	100%	100%	87%	Minor Improvements
Area 2	56%	0%	100%	100%	89%	100%	74%	Minor Improvements
Area 3	56%	0%	100%	100%	100%	100%	76%	Minor Improvements
Area 4	56%	100%	100%	100%	95%	92%	90%	Compliant
Area 5	56%	0%	100%	100%	80%	92%	71%	Minor Improvements
Area 6	56%	100%	55%	100%	100%	100%	85%	Minor Improvements
Area 7	56%	75%	100%	100%	100%	100%	88%	Minor Improvements
Area 8	56%	0%	100%	100%	92%	92%	73%	Minor Improvements
Area 9	56%	0%	100%	100%	89%	92%	73%	Minor Improvements
Area 10	56%	80%	100%	100%	100%	100%	89%	Minor Improvements
Area 11	56%	0%	100%	100%	92%	92%	73%	Minor Improvements
Area 12	56%	100%	100%	100%	100%	100%	93%	Compliant
Area 13	56%	100%	100%	100%	98%	100%	92%	Compliant
Area 14	56%	100%	100%	100%	100%	100%	93%	Compliant

LOCATION	MOBILISATION COMPLIANCE RATING	DISTRIBUTION COMPLIANCE RATING	CATCH-ALL COMPLIANCE RATING	MOBILISATION FOR RECEIPTING COMPLIANCE	RECEIPTING COMPLIANCE	VERIFICATION COMPLIANCE	AVERAGE COMPLIANCE RATING	REQUIRED ACTION
<b>Area 15</b>	56%	100%	100%	100%	97%	100%	<b>92%</b>	Compliant
<b>Area 16</b>	56%	100%	100%	100%	100%	100%	<b>93%</b>	Compliant
<b>Area 17</b>	56%	100%	100%	100%	92%	92%	<b>90%</b>	Compliant
<b>Area 18</b>	56%	100%	100%	100%	98%	92%	<b>91%</b>	Compliant
<b>Area 19</b>	56%	100%	100%	100%	91%	100%	<b>91%</b>	Compliant
<b>Area 20</b>	56%	100%	100%	100%	100%	100%	<b>93%</b>	Compliant
<b>Area 21</b>	56%	80%	100%	100%	97%	100%	<b>89%</b>	Minor Improvements
<b>Area 22</b>	56%	100%	100%	100%	77%	100%	<b>89%</b>	Minor Improvements
<b>Area 23</b>	56%	100%	100%	100%	86%	92%	<b>89%</b>	Minor Improvements
<b>Area 24</b>	56%	80%	100%	100%	97%	100%	<b>89%</b>	Minor Improvements
<b>Area 25</b>	56%	80%	100%	100%	100%	100%	<b>89%</b>	Minor Improvements
<b>Area 26</b>	56%	80%	100%	0%	0%	100%	<b>56%</b>	Improvements
<b>Area 27</b>	56%	0%	100%	0%	0%	100%	<b>43%</b>	Major Improvements
<b>Area 28</b>	56%	100%	100%	100%	74%	92%	<b>87%</b>	Minor Improvements
<b>Area 29</b>	56%	100%	100%	100%	85%	92%	<b>89%</b>	Minor Improvements
<b>Area 30</b>	56%	100%	100%	100%	100%	100%	<b>93%</b>	Compliant

LOCATION	MOBILISATION COMPLIANCE RATING	DISTRIBUTION COMPLIANCE RATING	CATCH-ALL COMPLIANCE RATING	MOBILISATION FOR RECEIPTING COMPLIANCE	RECEIPTING COMPLIANCE	VERIFICATION COMPLIANCE	AVERAGE COMPLIANCE RATING	REQUIRED ACTION
<b>Area 31</b>	56%	75%	100%	100%	95%	92%	<b>86%</b>	Minor Improvements
<b>Area 32</b>	56%	100%	100%	100%	95%	92%	<b>90%</b>	Compliant
<b>Area 33</b>	56%	100%	90%	100%	86%	92%	<b>87%</b>	Minor Improvements
<b>Area 34</b>	56%	100%	100%	100%	92%	92%	<b>90%</b>	Compliant
<b>Area 35</b>	56%	100%	100%	100%	98%	92%	<b>91%</b>	Compliant
<b>Area 36</b>	56%	100%	100%	100%	92%	92%	<b>90%</b>	Compliant
<b>Area 37</b>	56%	100%	100%	100%	100%	92%	<b>91%</b>	Compliant
<b>Area 38</b>	56%	100%	100%	100%	91%	92%	<b>90%</b>	Compliant
<b>Area 39</b>	56%	100%	100%	100%	100%	92%	<b>91%</b>	Compliant
<b>Area 40</b>	56%	100%	100%	100%	100%	92%	<b>91%</b>	Compliant
<b>Area 41</b>	56%	100%	100%	100%	95%	92%	<b>90%</b>	Compliant
<b>Area 42</b>	56%	100%	100%	100%	66%	92%	<b>86%</b>	Minor Improvements
<b>Area 43</b>	56%	100%	100%	100%	91%	92%	<b>90%</b>	Compliant
<b>Area 44</b>	56%	100%	100%	0%	97%	92%	<b>74%</b>	Minor Improvements
<b>Area 45</b>	56%	100%	100%	100%	95%	92%	<b>90%</b>	Compliant
<b>Area 46</b>	56%	100%	90%	0%	17%	92%	<b>59%</b>	Improvements
<b>Area 47</b>	56%	100%	100%	0%	97%	92%	<b>74%</b>	Minor Improvements
<b>Area 48</b>	56%	100%	100%	100%	91%	92%	<b>90%</b>	Compliant

LOCATION	MOBILISATION COMPLIANCE RATING	DISTRIBUTION COMPLIANCE RATING	CATCH-ALL COMPLIANCE RATING	MOBILISATION FOR RECEIPTING COMPLIANCE	RECEIPTING COMPLIANCE	VERIFICATION COMPLIANCE	AVERAGE COMPLIANCE RATING	REQUIRED ACTION
<b>Area 49</b>	56%	100%	100%	100%	86%	92%	<b>89%</b>	Minor Improvements
<b>Area 50</b>	56%	100%	100%	100%	97%	92%	<b>91%</b>	Compliant
<b>Area 51</b>	56%	100%	90%	100%	100%	92%	<b>90%</b>	Compliant
<b>Area 52</b>	56%	100%	100%	100%	95%	92%	<b>90%</b>	Compliant
<b>Area 53</b>	56%	100%	100%	100%	88%	92%	<b>89%</b>	Minor Improvements
<b>Area 54</b>	56%	100%	100%	100%	97%	92%	<b>91%</b>	Compliant
<b>Area 55</b>	56%	100%	100%	100%	78%	92%	<b>88%</b>	Minor Improvements
<b>Area 56</b>	56%	100%	100%	100%	88%	92%	<b>89%</b>	Minor Improvements
<b>Area 57</b>	56%	100%	100%	100%	100%	92%	<b>91%</b>	Compliant
<b>Area 58</b>	56%	100%	100%	0%	100%	92%	<b>75%</b>	Minor Improvements
<b>Area 59</b>	56%	100%	100%	0%	91%	92%	<b>73%</b>	Minor Improvements
<b>Area 60</b>	56%	100%	100%	100%	89%	92%	<b>89%</b>	Minor Improvements
<b>Area 61</b>	56%	100%	100%	100%	91%	92%	<b>90%</b>	Compliant
<b>Area 62</b>	56%	100%	100%	100%	100%	92%	<b>91%</b>	Compliant
<b>Area 63</b>	56%	100%	100%	100%	92%	92%	<b>90%</b>	Compliant
<b>Area 64</b>	56%	100%	100%	100%	100%	92%	<b>91%</b>	Compliant
<b>Area 65</b>	56%	100%	100%	100%	91%	92%	<b>90%</b>	Compliant

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LOCATION	MOBILISATION COMPLIANCE RATING	DISTRIBUTION COMPLIANCE RATING	CATCH-ALL COMPLIANCE RATING	MOBILISATION FOR RECEIPTING COMPLIANCE	RECEIPTING COMPLIANCE	VERIFICATION COMPLIANCE	AVERAGE COMPLIANCE RATING	REQUIRED ACTION
<b>Area 66</b>	56%	100%	100%	100%	92%	92%	<b>90%</b>	Compliant
<b>Area 67</b>	56%	100%	100%	100%	95%	92%	<b>87%</b>	Compliant
<b>Area 69</b>	56%	0%	100%	100%	69%	92%	<b>69%</b>	Improvements

### 2.3.1 DATA SUMMARY

This subsection presents a summary of the observer data for the various project phases and regions.

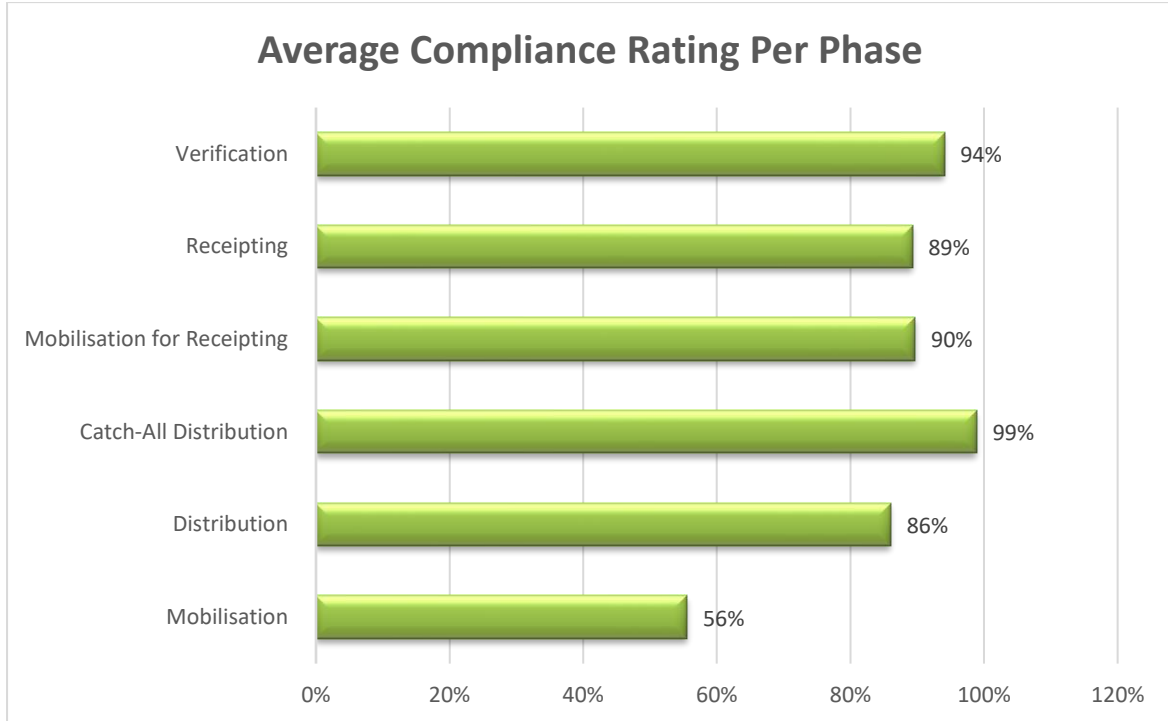


Figure 2-1: Compliance Per Phase

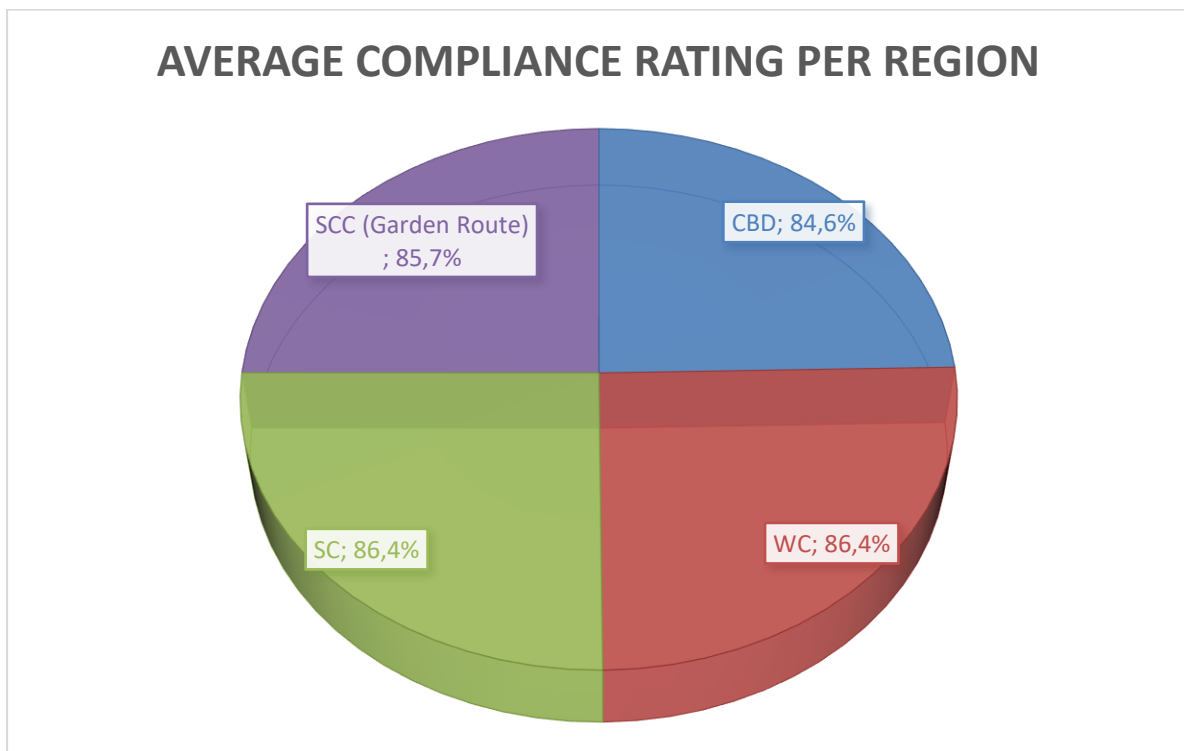


Figure 2-2: Compliance per region

## 3 CONCLUSION AND RECOMMENDATIONS

### 3.1 CONCLUSION

Although the overall number of receipted verification forms was above 70%, there are a few observations that were noted during the Receipting process, which need to be considered during the Assessment process. Some of the observations and challenges noted are as follows:

- Levels of literacy are generally very low across all four regions.
- Due to the low levels of literacy, a larger number of people completed their verification forms incorrectly, or not as expected.
- Some people were assisted by community leaders, but during the receipting process, it was noted that some community leaders also did not understand how to complete the forms correctly or just had too many people to assist, so they ended up completing a lot of people's forms incorrectly.
- Some verification forms were completed in the receipting venues, and attention was not given to the information being provided.
- A number of people across the four regions did not provide many supporting documents other than the two affidavits they received with the verification form.
- In some instances, affidavits were not completed correctly or commissioned.
- In some communities, it was noted that people had been assisted by the same "lawyers" and had identical affidavits.

In the Southern Cape/Garden Route, the total number of verification forms receipted was very low due to several reasons, which include the following:

- When people were called by officials to remind them of the submission dates, people indicated that they were no longer interested in the process because it took too long.
- In other areas in the Southern Cape, after calling fishers and driving closer to their homes, officials were told to come back the following day, because people did not complete their verification forms and still needed to gather their supporting documents.
- In one of the venues in the Southern Cape, people brought Sample Verification forms instead of the original forms that they were given, and the Department did not accept those sample forms. When asked about these, they indicated that they had given their forms to someone to help complete them.
- A number of people indicated that they work during the day and preferred the Department to have meetings in the afternoons when they are back from work; hence, some could not submit their forms.
- In one venue, applicants were reluctant to complete the form because they feared that they would lose municipal benefits like subsidy in housing if they became members (directors) of the co-operatives.

## 3.2 RECOMMENDATIONS

Based on lessons learned from this project, listed below are recommendations from Delta BEC that would ensure that future rights allocation processes for small-scale fisheries permits are transparent, fair, and inclusive and that it leads to sustainable and equitable outcomes for all stakeholders.

- **Transparency:** The process should be transparent, with clear criteria for allocating permits communicated to all stakeholders. This includes transparency in the evaluation process and the rationale behind decisions made.
- **Stakeholder engagement:** Stakeholders should be actively engaged throughout the process to ensure that their voices are heard and that their concerns are addressed. This can include consultation meetings, public hearings, and other forms of engagement.
- **Fairness:** The process should be fair, with equal opportunities for all stakeholders to participate in the process. This includes fair evaluation criteria, unbiased decision-making, and transparency in the allocation process.
- **Monitoring and evaluation:** The process should be monitored and evaluated throughout the allocation process to ensure that it is meeting its objectives and that any problems or issues can be addressed in a timely manner.
- **Capacity building:** There may be a need for capacity building for small-scale fisheries to ensure that they are able to participate effectively in the allocation process. This may include training and support in areas such as business planning, financial management, and marketing.
- **Continuous improvement:** There should be a commitment to continuous improvement, with regular review and evaluation of the allocation process every year to identify areas for improvement and to ensure that it remains relevant and effective over time.



**APPENDIX A: ANNEXURE A - BQ**